



Job Description

Job Title	Teacher
Academy	Warboys Primary Academy
Reports to	Headteacher
Line Management of	n/a
Salary / Grade	MPS/UPS
Date Last Evaluated	May 2022
Core Purpose	<ul style="list-style-type: none"> • Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document • Meet the expectations set out in the Teachers’ Standards • Uphold the school values and policies and make a positive contribution to the ethos and aims of the academy

Key Responsibilities	
Teaching	
<ul style="list-style-type: none"> • Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work • Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment • Adapt teaching to respond to the strengths and needs of pupils • Set high expectations which inspire, motivate and challenge pupils • Promote good progress and outcomes by pupils • Demonstrate good subject and curriculum knowledge • Participate in arrangements for preparing pupils for external tests • Plan and deliver enrichment opportunities that engage pupils and raise aspirations 	
Whole-school organisation, strategy and development	
<ul style="list-style-type: none"> • Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s values and vision • Make a positive contribution to the wider life and ethos of the school • Work with others on curriculum and pupil development to secure co-ordinated outcomes • Provide cover, in the unforeseen circumstance that another teacher is unable to teach • Lead and participate in timetabled extra-curricular activities and commit to the academy’s extended offer • Take on an aspect of leadership as appropriate 	
General Responsibilities	
<ul style="list-style-type: none"> • Comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. • Create and maintain positive and supportive relationships with staff, parents, business, community, and other partners including the Board • Be aware of the Academy’s duty of care in relation to staff, students and visitors and to always comply with all health and safety policies. 	



- To engage with appropriate training opportunities to promote professional effectiveness in this role.
- Participate in the ongoing development, implementation and monitoring of the Trust and Academy Improvement Plans.
- To treat all information acquired through employment, both formally and informally, in strict confidence.
- To be aware of the academy's responsibilities under the General Data Protection regulations (GDPR) for the security, accuracy and relevance of personal data held on such systems and ensure that all processes comply with this.
- Be aware of and comply with policies and procedures relating to child protection, reporting all concerns to the Designated Safeguarding Lead.
- Be aware of and comply with the codes of conduct, regulations and policies of the Trust and Academy and its commitment to equal opportunities.
- Promote a flexible approach to meet the changing needs of the Academy.

The duties and responsibilities listed above describe the post as it is at present. It cannot be read as an exhaustive list of duties and may be altered at any time with Academy approval.

Note: Every job description in the organisation will be subject to a review either:

- **On an annual basis at the time of the annual appraisal meeting, or**
- **As a result of a change in strategic direction, or**
- **As a result of a team/operational requirements.**

It is the shared responsibility of the post holder and their manager to ensure that the job description is kept up to date.



Person Specification

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
Qualifications	<ul style="list-style-type: none"> DFE-recognised teaching qualification and Qualified Teacher Status (QTS) Degree in relevant subject(s) <i>Where overseas trained, appropriate NARIC certificates must be provided and any qualifications must be at least equivalent to UK minimum requirements</i> 	<ul style="list-style-type: none"> Child Protection and Safeguarding training First Aid Certificate
Knowledge and Understanding	<p>Knowledge and understanding of:</p> <ul style="list-style-type: none"> subject(s) to be taught, at a level and breadth sufficient to challenge the most able students and achieve high outcomes in the key stage the National Curriculum including new Literacy and Numeracy strategies effective teaching and learning styles, including the theory and practice of meeting the needs of all children monitoring, assessment, recording and reporting of student progress statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection 	<ul style="list-style-type: none"> effective strategies for working with students with Special Educational Needs, including more able and talented students recent, relevant curriculum developments in arrange of areas and their impact on teaching and learning
Experience	<p>Experience of:</p> <ul style="list-style-type: none"> delivering student-centred learning in chosen subject(s) at Key Stages 1 and/or 2 planning, designing and delivering schemes of work to national specifications 	<ul style="list-style-type: none"> delivering lessons using ICT and multi-media, including interactive SMARTboards
Skills & Abilities	<p>The ability to:</p> <ul style="list-style-type: none"> promote a positive and inclusive Academy identity for all students establish a purposeful learning environment where all pupils feel secure and confident set high expectations for all students and demonstrate a commitment to raising educational achievement plan and implement an effective teaching programme, including the assessment of all students, creating appropriate records inspire and enthuse children by creating high-quality learning opportunities and use effective strategies to monitor and promote student motivation and morale effectively deliver a range of inclusive teaching and learning strategies to maximise progress and achievement and offer equality of access to the curriculum for all students, including students with Special Educational Needs, with English as an Additional Language, and more able and talented students 	<ul style="list-style-type: none"> adapt to change and the introduction of new working practices develop strategies for creating links with the community and external organisations



	<ul style="list-style-type: none"> • use ICT effectively as an integral part of teaching and learning • organise own work effectively to meet deadlines, including student assessment and provision of reports to parents, the Leadership team and other internal and external stakeholders • build effective relationships with colleagues and to be an active team member within the Academy • establish and develop good relationships with students, parents and external organisations • manage difficult situations and deal with sensitive issues tactfully and diplomatically 	
<p>Personal Commitment</p>	<p>Commitment to:</p> <ul style="list-style-type: none"> • safeguarding and promoting the welfare and rights of children • and acceptance of the principles underlying equal opportunities and diversity • own performance management and to continued, relevant professional development 	

Assessment methods

A – Application I – Interview T – Task/Activity L – Lesson Observation R – References