



Innovate
Multi Academy Trust
Aspiration, Inclusivity, Kindness, Resilience

INNOVATE Multi Academy Trust

Trust Site Assistant

Working across our Primary Schools

Badby, Kilsby, Paulerspury, Rothersthorpe, Weedon Bec & Woodford Halse

Initially the role will be primarily based at Weedon Bec whilst training and induction takes place.

Are you looking for a new opportunity to sink your teeth into? Do you have skills that you'd like to use and develop? Are you looking for a career change? Would you like to take a recognised qualification whilst working?

Innovate Multi Academy Trust (iMAT) is made up of six primary schools in rural locations across Northamptonshire. Our locations are Badby, Kilsby, Paulerspury, Rothersthorpe, Weedon Bec & Woodford Halse. Our mission is to establish great primary academies that are centres for innovation and excellence for leadership and teaching, where pupils are safe and engaged in their learning.

The Trust is seeking an individual to work as part of our central site team to be responsible for improving, maintaining and preserving our school buildings and premises to create a stimulating learning environment for all our pupils.

You will work across our primary schools, reporting to the Trust Site Supervisor, completing a variety of maintenance tasks allocated to you including repairs, painting, carpentry, installation of fixtures & fittings, groundworks and compliance checks.

The Trust will provide full training by way of our qualified team and an apprenticeship in facilities/premises. You will be:

- observing, learning and understanding a wide range of maintenance and facilities skills and processes while under the instruction of skilled technical staff
- demonstrating these skills and processes as the training period progresses by working independently or with a team, to undertake tasks as instructed and increasing overall contribution to the team
- undertaking and successfully completing a suitable college course throughout the training period
- achieving the academic grades and practical skills in order to entitle yearly progression

- learning and understanding the importance of Health and safety within the workspace and the academy
- learning how to maintain resources and equipment and to keep them in good repair
- maintaining a logbook over the duration of the training period, recording projects that have been undertaken and the skills learned

You should thrive working as part of a team, have pride in your own work with high standards and be keen to maintain the best learning environment for our pupils with limited resources.

The role will initially be based at our Weedon Bec school whilst training and induction takes place but may involve some travel between sites so a driving licence and means of travelling between schools would be essential in the longer term. Any travel expenses will be reimbursed.

You would be joining the Trust at an extremely exciting time as it continues an incredible journey of growth, innovation, and school improvement.

This is a new role and as our trust grows there may be further opportunities for training, coaching, development, qualifications and progression.

We can offer:

- ★ Training and development
- ★ A strong team of friendly and fun colleagues with an open mind to new ideas
- ★ Tea and coffee in our staff rooms
- ★ Networking and support across our Multi Academy Trust
- ★ Staff perks - cycle to work scheme, childcare voucher scheme, wellbeing provision, retail discounts, staff recognition scheme
- ★ Local Government Pension Scheme - with an employer contribution of 19.1%

We are looking for a colleague to join our cheerful and enthusiastic team who will:

- ★ Work as part of a strong team
- ★ Be open to training and development opportunities
- ★ Bring a fun personality with a great sense of humour
- ★ Support the shaping and development of the premises function across the trust to ensure compliance and provide the best possible environments for teaching and learning

The working hours are Monday to Friday 8:00am - 4:00pm (with a 30 minute unpaid lunch break) and we are open to negotiation for the right candidate on the weeks worked per year i.e. a 52 week contract or a contract to fit with school holidays.

If you would like to discuss the role in more detail please contact our Trust Site Supervisor, Michael Potter michael.potter@innovatemat.org, telephone 07395620936

To apply for the role please visit our recruitment website via the following link:

<https://mynewterm.com/jobs/587457652/EDV-2024-IMAT-28369>

Closing date for applications: Wednesday 3 July 2024 by midday

Interviews will take place: w/c 8 July 2024

Anticipated start date: 2 September 2024

The successful candidate will be required to undertake an enhanced Disclosure & Barring Service (DBS) and health check and provide two satisfactory references as well as original certificates of the qualifications declared on the application form. Our recruitment procedures are in line with safer recruitment practices.