



**ATHENA**  
LEARNING TRUST

## Cleaner

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Applicant Pack

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**Closing date:**

3rd September 2024

**Interview date:**

to be confirmed

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## Join Athena - Inspiring World-Class Education Together!

At Athena, we are a passionate and forward-looking educational organisation committed to providing world-class education and helping individuals **lead great lives**. Our core values of "**dream big, take responsibility**, and **be kind**" guide our mission to create a supportive and inclusive learning environment where everyone can excel and grow.

<b>Job Title:</b>	Cleaner
<b>Base:</b>	Trust Central Service Office, Newport Industrial Estate
<b>Closing Date:</b>	03/09/2024
<b>Interview Date:</b>	TBC
<b>Vacancy Start Date:</b>	September 2024 or ASAP
<b>Contract Type:</b>	Permanent
<b>Salary:</b>	£12.00 ph





## Being an Athenian

At Athena, we believe in the power of education to transform lives and shape a brighter future. We are dedicated to fostering a strong sense of community, where students, educators, and parents collaborate to achieve academic excellence and personal growth. Our commitment to "**dream big, take responsibility, and be kind**" underpins everything we do, inspiring our students to aim high, take ownership of their learning, and treat each other with respect and compassion.

We are inspired by wisdom, creativity and learning. Determined to create a world where all children get to go to great schools, our mission is to provide the knowledge and education to bring opportunities, choices and freedom.

If you want to be part of an inspirational team of big thinkers who will support you to develop your full potential and value your knowledge, passion, wellbeing and commitment, it sounds like you could be on your way to joining us and becoming an Athenian.



# What makes Athena different

## Our Commitment to you

We recognise that all of our people have a role to play in ensuring our students have access to world-class education and so each one is valued. We are committed to creating an inclusive and supportive work environment that promotes both personal and professional growth. We put staff wellbeing first and here are some of the benefits and perks you can enjoy as a member of our team:

**Impact:** positive outcomes for our students

**Leaders:** we see everyone as a school leader

**Wellbeing:** ensuring your time off is for you

**Generous pension:** the local government pension scheme

**Employee Wellbeing Initiatives:** support your physical, mental, and emotional health

**Car Schemes:** car schemes that cater to your commuting needs

**Perkbox:** discounts, benefits, and rewards to enhance your lifestyle

*Join us on this journey to inspire greatness in ourselves and others. Together, we can create a brighter future and make a lasting difference in the lives of our students and the communities we serve.*

## People

passionate about making a difference in the lives of each other and our students

## Development

investing in our employee's growth and development

## No burn out

cut low-impact workload and champion staff wellbeing

## Support

valuing our employee time and impact by investing it well and providing wrap around support

## Flexibility

flexible working to promote work-life balance where possible







## Role Summary

Working independently to undertake cleaning of the Trust buildings and facilities in order to maintain a high standard of cleanliness, hygiene and security of the school buildings and grounds at all times.

### What you will be doing

#### **Build Knowledge**

- To deliver a daily cleaning programme that creates a world class working environment.
- Safely operating machinery and other equipment to undertake the role.

#### **Build Trust**

- Act as keyholder.
- Demonstrate a strong commitment to safety protocols while working independently.

#### **Prioritisation**

- To support wider cleaning activities, including deep cleans, training/meeting rooms, events.

#### **Clarity and Energy**

- Act as a role model to colleagues and visitors when on site, delivering enthusiasm for your role and understanding the importance of your work.

#### **Follow Up**

- Promote safety and security, taking responsibility for following proper security procedures.
- Report defects or risks to the relevant supervisor.



## How you will be doing it

### **Dream Big**

- Deliver value opportunities for world class education for all students.

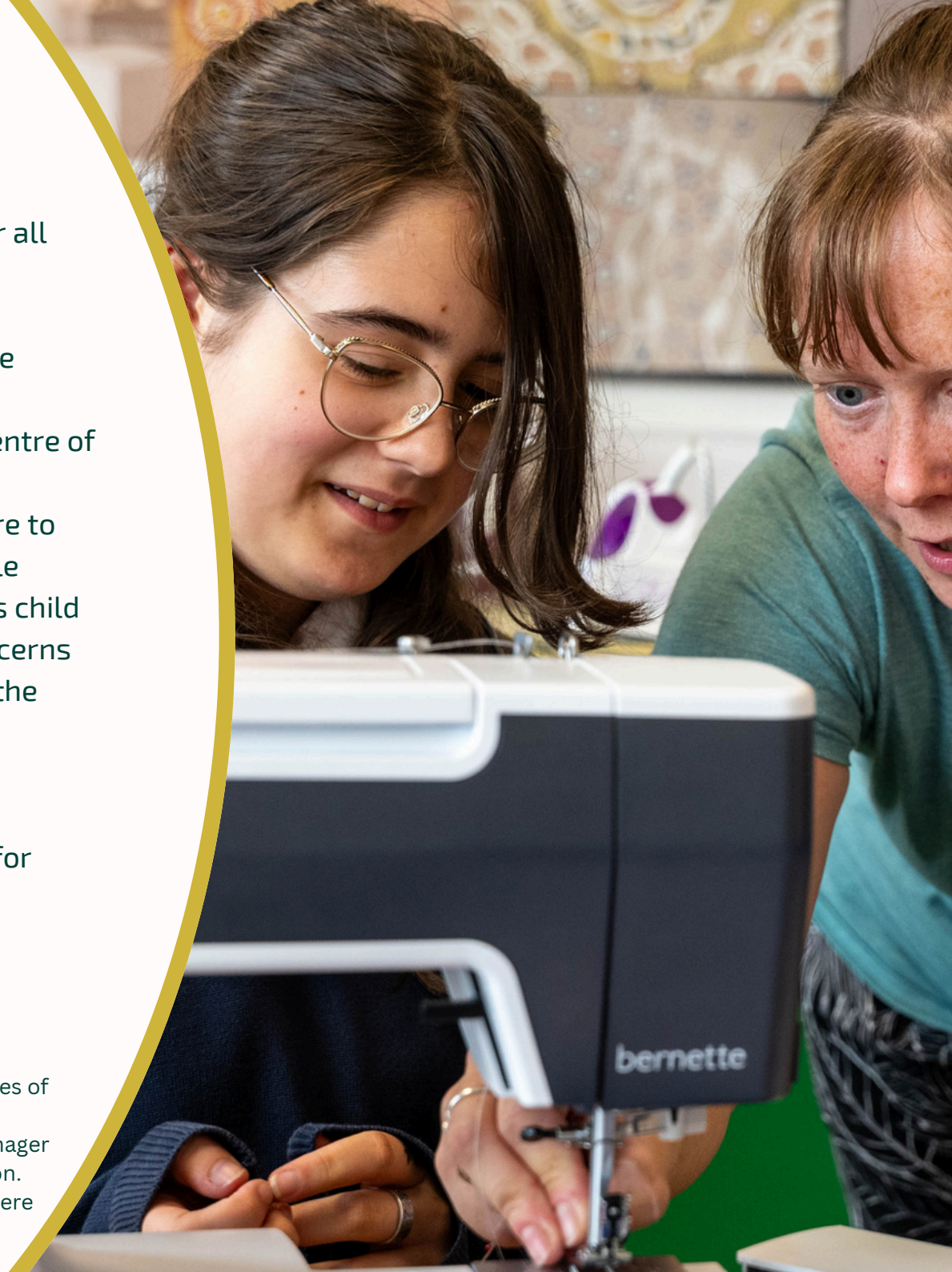
### **Take Responsibility**

- To maintain confidentiality of information acquired in the course of undertaking duties for the department.
- Ensure Health and Safety and Safeguarding are at the centre of your approach.
- Take accountability for your own development and aspire to deliver the very best practice across all areas of your role
- To be aware of and work in accordance with the School's child protection policies and procedures, and to raise any concerns relating to such procedures which may be noted during the course of duty.

### **Be Kind**

- To encourage acceptance and inclusion of all students.
- Support positive strategies for promoting equality and for challenging racial and other prejudice.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. You could reasonably be asked to work out of our partner sites to support where required.







## Qualifications

*Desirable*

Previous cleaning experience

## Experience

Organised and methodical

Able to work proactively as part of as a team  
and when lone working

Good communication skills

Time management - working to deadlines



## How to Apply

If you are passionate about our values and dedicated to making a meaningful impact on education, we invite you to apply. **Please complete the application form on My New Term** and tell us about how you connect with our values of "**dream big, take responsibility, and be kind**" and what you feel you can contribute to our team and our goal to deliver world class education.

Athena Learning Trust is committed to **safeguarding** and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All posts are subject to Enhanced DBS clearance and appropriate pre-employment checks.

We reserve the right to close this advert and interview and appoint earlier than the advertised closing date should there be a good response to the advert, so early applications are advised.

## Apply now

and experience the difference in a rewarding and meaningful career in education.