**Person Specification**

**Therapy Coordinator**

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| Criteria | Essential | Desirable | How identified |
| Qualifications and Training | * Recent Relevant experience in the field of SEND
* GCSE Maths and English, Grade C or above or equivalent.
* Full UK Driving licence
* Midas training or willingness to complete
 | * Experience of working closely with a range of Therapists i.e. SaLT, OT and Physio
* Rebound therapy training.
* Hydrotherapy training
* Moving and Handling training.
 | ApplicationInterview |
| Knowledge and Experience | * Experience of using effective information systems.
* Experience of working in a social care or educational environment.
* Experience of working in a forward-facing role
* Experience of working with a multi-disciplinary team.
 | * Experience of working in voluntary sector or the healthcare sector
* Experience of undertaking assessments with students / clients/patients
* Teacher/Tutor Training
* Nursing/healthcare Qualification
 | ApplicationInterview  |
| Skills and Abilities | * Excellent organisation skills & ability to organise others
* Approachable and an excellent communicator with good interpersonal skills and ability to quickly build relationships with young people and their families.
* Excellent problem solving skills with a solution focused attitude.
* To be able to write/update documentation, including plans and risk assessments
* Ability to clearly communicate with outside agencies
* Good skills and confidence in decision making appropriate to the role.
* Excellent team work skills
* Attention to accuracy and

detail.* IT literate, including proficiency in all aspects

of Microsoft Office * Ability to organise and prioritise own workload on a daily basis
* Excellent written and oral communication skills and able to adapt to different levels and communication needs.
 | * The ability to quickly build a rapport and working relationship with staff and volunteers at all levels
* Contributes to team work, valuing others, sharing skills and expertise.
 | ApplicationInterview |
| Attitudes and Values | * Positively Championing and promoting the organisation
* Committed to the principles of equal opportunities
* Committed to the mission, vision & values of FHL
* Non-judgemental attitude
* A flexible and positive work ethic
* Drive to continuously improve quality and research new initiatives.
* Interacts and expresses ideas in a professional and appropriate fashion.
 | * Knowledge of the organisation
* Knowledge and understanding of the therapeutic needs of young people with complex needs.
 | ApplicationInterview |
| Others | * Ability to travel between sites and throughout the area and wider afield as required.
* Ability to undertake

assessments in studentsown homes if required. * Responsive to a changing environment in a positive and creative way.
* Good general health and the ability to undertake moving and handling tasks.
* Ability to actively take part in therapy sessions, including hydrotherapy (in pool and poolside) and rebound therapy.
 |  | ApplicationInterview |