



The Abbey Primary School

Teaching Assistant Person Specification

Job Title: Teaching Assistant
Responsible to: Headteacher – Year group Lead and Class teacher

Person Specification:

1. The ability to work as part of a team.
2. The ability to communicate effectively with individuals and groups of children, teachers, parents and other members of staff.
3. The ability to establish and maintain effective working relationships with teachers and other members of staff.
4. The ability to accept guidance and direction from teachers.
5. The ability to support and record children’s learning and development with confidence.
6. Awareness of how children develop and learn as well as the various factors that affect their learning.
7. Awareness of the need to show respect and value pupils as individuals.
8. An understanding of and commitment to inclusive education.
9. A willingness to undertake paid training in normal contractual hours to develop job-related skills.
10. A sympathetic approach to parents and an understanding of the need for confidentiality.
11. A commitment to the Authority’s Equal Opportunities Policy.
12. The ability to adapt to differing environments and to the needs of different children in different year groups.
13. An understanding of, and sympathy with, the aims of the school.
14. A commitment to ensuring the safety of all pupils, rigorously following ‘Keeping Children Safe in Education’ and Safeguarding procedures.

Acting Headteacher: Mrs Caroline Farmer



Essential Selection criteria	Desirable Selection Criteria.
English and Maths GCSE at grade C / 4 as a minimum	NVQ in childcare or equivalent
Good spoken and written English	A Levels
A positive attitude towards children and education	Previous experience of working in a school
The ability to show drive and take responsibility	Any knowledge of Autism or children with Social, Emotional and Health needs.
An understanding of living and working in a multicultural society.	An understanding of the current educational climate