



## Teaching Assistant (Level 2) – Person Specification

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>GCSE or equivalent Maths and English grade 4 or above (or equivalent level).</li> <li>Competent in the use of ICT and Microsoft Packages</li> </ul>	<ul style="list-style-type: none"> <li>NVQ Level 1 or above qualification relevant to the post or equivalent.</li> <li>First Aid training/training as appropriate.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working with or caring for children or young people.</li> </ul>	<ul style="list-style-type: none"> <li>Previous work with individuals with additional needs.</li> <li>Experience of working in a school environment.</li> <li>Experience of working in an educational setting.</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>Excellent communication skills.</li> <li>Good literacy and numeracy skills.</li> <li>Able to work on own initiative and work flexibly.</li> <li>Able to work as part of a whole school team.</li> <li>Supportive and compassionate.</li> <li>Ability to maintain confidentiality.</li> <li>Ability to build professional relationships with students and staff</li> <li>Self-motivated and proactive.</li> <li>Effective and efficient organisational skills.</li> </ul>	



<b>Other</b>	<ul style="list-style-type: none"><li>• Team orientated with well-developed interpersonal skills.</li><li>• A calm and positive outlook.</li><li>• Accuracy and attention to detail.</li><li>• Commitment to quality and continuous improvement.</li><li>• Smart and professional appearance.</li><li>• Ability to work both individually and as part of a team.</li><li>• Highly committed to St. John Fisher's Catholic High school and the Bishop Wheeler Catholic Academy Trust.</li><li>• Supportive of the Catholic ethos of the Trust.</li><li>• Satisfactory DBS disclosure and standard Trust pre-employment checks.</li><li>• A commitment to safeguarding and promoting the welfare of children and young people and willingness to participate in and apply appropriate training.</li></ul>	<ul style="list-style-type: none"><li>• Previous experience of working with students with emotional/behavioural needs or communication difficulties.</li><li>• Well-developed multi-tasking and time management skills.</li><li>• Practising Catholic.</li><li>• Commitment to CPD.</li></ul>
--------------	---	---