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**T.E.A.M EDUCATION TRUST**

**Person Specification – Teaching Assistant (EYFS)**

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|  | **Essential** | **Desirable** |  |
| **Qualifications** | * A relevant Level 3 qualification that is in line with those recognised in the EYQL ([Early years qualifications achieved in the United Kingdom - GOV.UK (www.gov.uk)](https://www.gov.uk/government/publications/early-years-qualifications-achieved-in-england)) * GCSE’s or equivalent in Maths and English, grade C or above / 4-9 / equivalent | * Paediatric First Aid (or willingness to undertake) | A |
| **Experience** | * Experience of working in an Early Years setting * Experience of a key worker role | * Experience of working with a range of pupils with SEN | A/I/R |
| **Knowledge** | * Functional ICT Skills * Has up to date knowledge of relevant legislation and guidance in relation to working with and the protection of young people * Early Years Curriculum | * An understanding of educational and subject pedagogy | A/I/R |
| **Skills and Abilities** | * Proven ability to manage your own time effectively, to prioritise and work to tight deadlines whilst retaining a professional composure * Ability to communicate the Trust values and a desire to promote an excellent image of the Trust   The Ability to:   * Plan teaching activities alongside the class teacher, prepare and run learning activities, monitor, modify and record as appropriate * Use alternative methods of communication where required * Prepare teaching support materials * Evaluate own learning needs and seek learning opportunities |  | A/I/R |
| **Professional Development** | * Provide evidence of commitment to continued professional development |  | A/R |
| **Values** | * An awareness of the School/Trusts equal opportunities policy * Displays commitment to the protection and safeguarding of young people * Values and respects the views and needs of young people * Is willing to work within organisational procedures and processes and to meet required standards for the role * Demonstrates a commitment to fundamental British values and an awareness of how these can be promoted in direct work with children |  | A/I |
| **Personal Qualities** | * Passionate about education. * Awareness of confidentiality and the ability to deal appropriately with sensitive or difficult situations * To display the highest levels of integrity and complete trustworthiness and discretion * Be a problem solver, and to be able to reflect upon one’s own practice * Good oral and written communication skills * Good interpersonal skills * Able to prioritise and organise work effectively, and to remain calm under pressure * Proactive approach to work being responsive, empathetic and supportive to all within the school * Able to establish effective relationships with those working in and with the school * A commitment to safeguarding and promoting the welfare of children |  | A/I |

**Key:**

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| **A** | **Application** | **I** | **Interview** | **R** | **Reference** |