

Stondon Lower School



Hillside Road
Lower Stondon
Bedfordshire
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www.stondonlower.co.uk
Headteacher: - Miss Sarah Woodham

JOB DESCRIPTION (Full Time Class Teacher)

Job Title: Class Teacher

Responsible to: Headteacher

Overall Purpose of the Position

You are required to carry out duties of a class teacher as set out in the relevant paragraphs of the most recent "Teachers' Pay and Conditions Document". In addition, you are required to carry out any professional duties that are reasonably required by your Headteacher.

To adhere to the school's stringent safeguarding procedures, including the PREVENT agenda. An enhanced DBS certificate will be required for this position

Teacher

You are required to:

1. Teach and supervise classes and pupils as directed by the Headteacher
2. Support the philosophy and Values ethos of the school showing initiative, enthusiasm and reliability.
3. Work with all members of staff, teaching and non-teaching, and be part of a whole-school team.
4. Foster good relationships and be prepared to work with parents, at or with our partner school in our Federation and with other outside agencies
5. To meet the teachers' standards 2013

Class Teacher

You are required to carry out professional duties of a class teacher as circumstances may require under the direction of the Headteacher.

Teaching tasks include:

1. Plan and prepare lessons and classroom activities following the National Curriculum.
2. Teach according to the educational needs of the class and pupils, including setting and marking of work and homework
3. Assess, record and report on the development, progress and attainment of pupils.
4. Promote the progress and wellbeing of all individual pupils.

5. Provide guidance and advice to pupils on educational, social and emotional matters.
6. Make records of and reports on the personal, educational and social needs of the pupils.
7. Communicate and consult with the parents of pupils for the benefit of those pupils.
8. Communicate and co-operate with persons outside the school
9. Participate in meetings arranged for any of the purposes described above.
10. A commitment to ensuring safeguarding procedures are met and promoting the welfare of children.

***Appraisal**

Participate in any arrangements for the appraisal of your performance. Under the overall direction of the new Appraisal guidelines, agree targets to be reviewed annually.

CPD

Participate in arrangements for further training and professional development as a teacher in line with support identified in appraisal and with whole school development priorities.

Management

Take part in the review, development and management of activities related to the curriculum, organisation and pastoral functions of the school.

***Subject Leader**

If agreed, to undertake the responsibilities of a Subject Leader and any necessary associated training.

Review

This job description will be reviewed annually at appraisal and may be amended at any time after consultation with you.

**Relates to non-ECT applicants*

Signed:..... Name: Date:

9. Passionate about and have curriculum knowledge, skills and understanding in humanities subjects including RE, Science/DT or PE		✓
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