

Batley Multi Academy Trust - Job Description

Trust/School Post:	Batley Girls' High School
Department:	Modern Foreign Languages
Post:	Teacher of Spanish
Grade:	ECT/MPS/UPR
Accountable to:	Head of Department
Responsible for:	N/A
Purpose of Job	
<p>Teacher of Spanish who is learner centred and a collaborative practitioner teaching Spanish across the ability range offered at Key Stage 3 and 4. Experience of teaching Spanish at Key Stage 5 is desirable, but not essential.</p>	
Responsibilities	
<p>Under the direction of the Headteacher and SLT:</p> <ul style="list-style-type: none"> ● Promote the overall aims, objectives and policies of the department as outlined in the schemes of learning and long term plans. ● Help learners to think critically, to communicate effectively and to be responsive to the ideas of others. ● Encourage learners to develop their own ideas and to be responsible for their own learning. ● Be aware of the potential and individual needs of learners, ensure that young people know these too and set appropriate learning targets and activities. ● Recognise the need to promote links across the curriculum where appropriate. ● Prepare lessons thoroughly and undertake assessment and evaluation as necessary; use this knowledge of learners' work to inform teaching. ● Maintain progress at KS3 and KS4 and to implement interventions where appropriate. ● Keep appropriate records, write reports and attend Parents' Evenings/Progress Evenings. ● Attend team meetings and INSET meetings. ● Contribute to schemes of learning by sharing ideas, preparing shared material, updating existing material and assuming responsibility for interpreting aims and objectives. ● Be aware of the requirements of public examinations and prepare learners for them. ● Ease learners through transition points. ● Use a wide variety of teaching strategies in order to personalise learning. ● Ensure that professional development is a continuing process; in addition 	

to keeping up-to-date with developments in the specialist subject and wider curriculum skills, e.g. computer literacy, SMSC etc.

- Be aware of and adhere to standards of health and safety.

Additional Information

- Undertake any such duties commensurate with the post as directed by the Headteacher/Line Manager.
- As part of the wider duties and responsibilities, the post holder is expected to promote and actively support the school's responsibilities towards safeguarding.
- A good knowledge and understanding of the Data Protection Act 2018 and a willingness and commitment to ensure compliance of this and any associated data-related legislation.
- Develop and maintain an awareness of mental health issues affecting both colleagues and young people and act in a supportive way that helps others and enables them to be open about any issues affecting them.

Batley Multi Academy Trust - Employee Specification

Post: Teacher of Spanish with French	Grade: ECT/MPS/UPR
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Please carefully read the notes of guidance enclosed with the application form and provide information to help us decide whether you meet the criteria below.

Qualifications, Skills, Experience	Essential/ Desirable	Method of assessment
Qualified Teacher Status.	Essential	Certificates
Educated to degree level in relevant subject	Essential	Certificates
Experience of teaching Spanish to Key Stage 3 and 4.	Essential	Application Form
Knowledge of the Modern Foreign Languages course specifications.	Essential	Application Form
Experience of working successfully with learners of all ability ranges, including those with challenging behaviour.	Essential	Application Form
Experience of working in a cross curricular team.	Essential	Application Form
Experience of improving outcomes for learners.	Essential	Application Form

Performance Attributes <i>Please note, all the following criteria are essential</i>	Method of assessment
Excellent literacy and numeracy skills.	Application Form/ Selection Process
Developed IT skills.	Application Form
Makes an active contribution to working flexibly with colleagues within the team and supports others to achieve shared goals.	Application Form/ Selection Process
Organises own workload with minimum supervision to meet deadlines and meet the needs of the school.	Application Form/ Selection Process
Recognises the importance of continued professional development.	Application Form/ Selection Process

Works with integrity and professionalism.	Application Form/ Selection Process
Flexible approach to adapt to change in a positive manner.	Application Form/ Selection Process
Resilient and able to work under pressure.	Application Form/ Selection Process