

Post Title	Teacher of Science (Maternity Cover)
Responsible To	Curriculum Leader
Grade	MPS/UPS
FTE	0.8 (4 days)
Place of Work	William Howard School

Purpose	<ul> <li>Delivering high quality teaching &amp; learning to ensure that all students reach their full potential</li> </ul>
Duties & Responsibilities as a Teacher	<ul> <li>Support the aims and objectives of Cumbria Education Trust, modelling trust values in your professional conduct</li> <li>Create a stimulating, inclusive and well managed learning environment that enables students of all abilities to learn and thrive</li> <li>Be a supportive and effective member of the department and academy community</li> <li>Follow policy regarding planning, teaching, assessment, reporting and recording in relation to your students and classes</li> <li>Ensure that work is appropriately differentiated to support progress and is well matched to the needs of your students</li> <li>Attend meetings and undertake supervision duties as required</li> <li>Be a Form Tutor to an identified group and support the year team with pastoral care, behaviour and attendance as appropriate</li> <li>Actively participate in the development and production of programmes of study, schemes of work, lesson planning and resource preparation alongside departmental colleagues</li> <li>Attend parents' evenings, open days and celebration events as required</li> </ul>
Duties & Responsibilities as Teacher of Science	<ul> <li>Deliver programmes of study as directed by the Head of Science and set out in the departmental schemes of work</li> <li>Teach KS3, KS4 and KS5 Science, preparing students for the next stage of their education or training</li> <li>Attend departmental meetings and make a positive contribution to the Science team</li> <li>Follow policies and procedures expected of teachers in the Science Department</li> <li>To develop schemes of work and appropriate resources utilising an allocated resource</li> <li>To ensure that the classroom environment is orderly and stimulating and that the work of pupils is displayed and valued</li> </ul>



Health & Safety	<ul> <li>Promote the safety and well-being of pupils and staff</li> <li>Ensure good order and discipline amongst pupils and staff</li> </ul>
General	<ul> <li>Be aware of and support difference and ensure equal opportunities for all</li> <li>Contribute to the overall ethos/work/aims of the Trus.</li> <li>Attend and participate in regular meetings/briefings</li> <li>Participate in training and other learning activities and performance development as required</li> <li>Maintain utmost confidentiality and respect of student and staff records at all times</li> <li>Comply with Data Protection &amp; GDPR policies</li> <li>Other duties to support the Academy as required by the Headteacher within scope of this post</li> <li>Other duties commensurate with the post to ensure the smooth operation of the responsibilities of the curriculum team and wider Academy as appropriate</li> </ul>

## **Professional Duties**

The duties required of all teachers under Pay and Conditions of Service Legislation are a necessary part of this description. This description is not necessarily a comprehensive definition of the post. It will be reviewed regularly and may be subject to modification or amendment after consultation with the post holder.

The professional duties of a teacher are listed in the School Teachers' Pay and Conditions Document under the following headings:-

#### Teaching

- planning and preparing courses and lessons
- setting and marking of work
- assessment, recording and reporting

#### **Other activities**

- promoting the progress and wellbeing of individuals and classes
- providing guidance on educational and social matters
- making records and reports on the personal and social needs of students
- communicating and consulting with parents of students
- communicating with persons or bodies outside the school
- participating in meetings arranged for any of the purposes above

#### Assessments and reports

• providing or contributing to oral and written assessments, reports and references for students



#### **Performance management**

• participating in statutory arrangements for appraisal

#### Review, further training and development

- reviewing from time to time methods of teaching and programmes of work
- participating in arrangements for training and professional development

#### **Educational methods**

• advising and co-operating on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching, assessment and pastoral arrangements

#### Discipline, health and safety

• maintaining good order and discipline among students and safeguarding their health and safety

### Staff meetings

• participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements

#### Cover

• teaching any students whose teacher is not available to teach them

### **Public examinations**

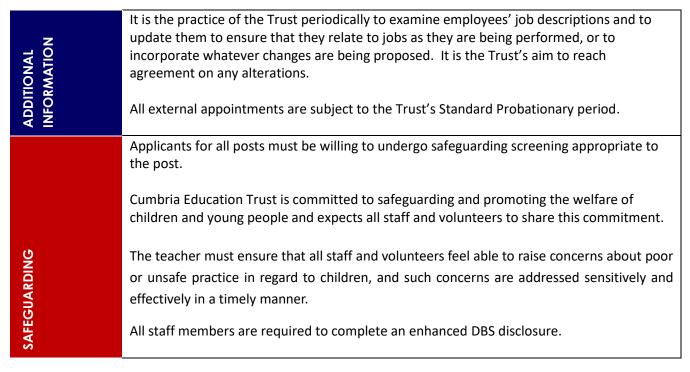
participating in all arrangements for public examinations

	Essential	Desirable
Qualifications/Training (Competencies)	<ul> <li>The successful candidate should be qualified to degree level in Science The successful candidate should have a relevant teaching qualification (PGCE, Cert Ed, BEd).</li> </ul>	Post-graduate qualification (MA etc.)
Experience Skills	<ul> <li>The ability to teach the full age and ability range is required.</li> <li>A thorough knowledge of and enthusiasm for the subject of Science is required.</li> <li>A commitment to the provision of quality and equality of opportunity in the teaching of Science is required.</li> </ul>	<ul> <li>Previous experience of teaching Science is desirable but not essential</li> <li>Competence and experience in the use of ICT in the teaching of Science is desirable.</li> <li>Experience of or a willingness to make a significant contribution to extra-curricular activities is highly desirable</li> </ul>



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Experience Skills (Cont)	<ul> <li>Excellent written and oral communication skills in a variety of contexts (students, parents, colleagues etc.) are sought.</li> </ul>	<ul> <li>An understanding of the changing school environment and national issues will be an advantage.</li> </ul>
	<ul> <li>The successful candidate will be required to work effectively in a closely-knit team.</li> </ul>	
	<ul> <li>Commitment to continuous review and curriculum development is sought.</li> </ul>	
	<ul> <li>Candidates should have a forward-looking approach to teaching and have drive, initiative and the ability to respond quickly to further developments in education within school.</li> </ul>	
	<ul> <li>Committed to the safeguarding of children and young people</li> </ul>	



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