



## Job Description

<b>POST HOLDER</b>	<b>Teacher of Maths</b>
<b>ACCOUNTABLE TO</b>	Faculty Leader of Maths
<b>ACCOUNTABLE FOR</b>	Allocated Classes
<b>LIAISING WITH</b>	Deputy Headteacher(s), Assistant Headteacher(s), Head of Faculty, Heads of Year, Form Tutors and Subject Teachers.
<b>SALARY/SCALE</b>	<ul style="list-style-type: none"> <li>MPS/UPS</li> </ul>
<b>DETAILS OF POST</b>	<ul style="list-style-type: none"> <li>Full time and permanent</li> <li>Main place of work St. John Fisher, Harrogate.</li> </ul>
<b>CATHOLIC ETHOS</b>	<ul style="list-style-type: none"> <li>Play a full part in the life of the Catholic school community, to support its distinctive Catholic mission and ethos and to encourage staff and students to follow this example.</li> <li>Have respect for the individual and the central Catholic ethos of the school.</li> <li>Have the highest individual expectations as well as for staff and students.</li> <li>Contribute to and encourage a culture of openness, trust, honesty, and service.</li> <li>Encourage all staff and students to follow this example and actively promote school policies.</li> </ul>
<b>TEACHING AND MANAGING STUDENT LEARNING</b>	<ul style="list-style-type: none"> <li>Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.</li> <li>Use engaging teaching methods, including stimulating students' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.</li> <li>Set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.</li> </ul>
<b>PLANNING AND SETTING EXPECTATIONS/STUDENT ACHIEVEMENT</b>	<ul style="list-style-type: none"> <li>Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught.</li> <li>Set appropriate and demanding expectations for students' learning and motivation. Set clear targets for students' learning, building on prior attainment.</li> <li>Identify students who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Education Plans (IEPs).</li> </ul>

<b>ASSESSMENT AND EVALUATION</b>	<ul style="list-style-type: none"> <li>• Assess how well learning objectives have been achieved and use this assessment for future teaching.</li> <li>• Mark and monitor students' class and homework providing constructive oral and written feedback, setting targets for students' progress.</li> <li>• If applicable, understand the demands expected of students in relation to the National Curriculum, KS4 and post-16 courses (as directed by School).</li> </ul>
<b>RELATIONSHIP WITH PARENTS AND THE WIDER COMMUNITY</b>	<ul style="list-style-type: none"> <li>• Prepare and present informative reports to parents.</li> <li>• Provide opportunities to develop students' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.</li> <li>• Liaise with agencies responsible for students' welfare.</li> </ul>
<b>MANAGE OWN PERFORMANCE AND DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>• Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.</li> <li>• Share corporate responsibility for the implementation of school policies and practices.</li> <li>• Set a good example to the students in their presentation and their personal conduct.</li> <li>• Evaluate their own teaching critically and use this to improve their effectiveness.</li> </ul>
<b>MANAGING AND DEVELOPING STAFF AND OTHER ADULTS</b>	<ul style="list-style-type: none"> <li>• Establish effective working relationships with professional colleagues including, where applicable, associate staff.</li> </ul>
<b>MANAGING RESOURCES</b>	<ul style="list-style-type: none"> <li>• Select and make good use of textbooks, IT and other learning resources which enable teaching objectives to be met.</li> </ul>
<b>OTHER SPECIFIC DUTIES</b>	<p>The list below is not exhaustive and the post holder is expected to carry out other additional tasks as reasonably expected and required.</p> <ul style="list-style-type: none"> <li>• Undertake the responsibility of a form tutor as and when required as specified in the generic job description.</li> <li>• Undertake any other responsibilities as may reasonably be directed by the Headteacher.</li> <li>• Support and maintain the Catholic ethos of the school as stated in the School Mission Statement.</li> <li>• Play a full part in the life of the school community,</li> <li>• Adhere to and promote actively the school's corporate policies.</li> <li>• Continue personal development as agreed.</li> <li>• Comply with the school's Health and Safety policy and undertake risk assessments as appropriate.</li> <li>• <b><i>To be fully aware of and understand the duties and responsibilities with regards to child protection and safeguarding in schools and attend appropriate whole school staff training as and when required</i></b></li> </ul> <p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p>