**Teacher of Mathematics and Computing**

 **The Role**

Matthew Arnold is a thriving community school on the outskirts of Oxford looking to appoint a Teacher of Mathematics and Computing for September 2025. This is an exciting opportunity for those looking to start or further develop their career. We will consider applications for those with a background in Mathematics and Computer Science or those wanting to teach only Maths or Computing.

This job description should be read in conjunction with the current School Teachers’ Pay and Conditions Document and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher; and the Headteacher, or other Senior Manager if appropriate, will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed at least annually as part of the Performance Development process and any changes will be subject to consultation. The school’s Grievance Procedure will be used to resolve any dispute arising out of the job description.

Every teacher is expected to go about their duties in a professional and flexible manner in cooperation with all other colleagues around school.

**General Duties**

You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers’ Pay and Conditions Document currently in operation, or any subsequent legislation.

**Teaching duties**

The post holder will be expected to teach any class that they are reasonably directed to teach, across the full age and ability range from KS3 to KS5.

The post holder will be expected to take responsibility for a tutor group.

The general duties applicable to teachers are set out in the Teachers’ Standards, under the headings:

**Part One**

Set high expectations which inspire, motivate and challenge pupils

Promote good progress and outcomes by pupils

Demonstrate good subject and curriculum knowledge

Plan and teach well-structured lessons

Adapt teaching to respond to the strengths and needs of all pupils

Make accurate and productive use of assessment

Manage behaviour effectively to ensure a good and safe learning environment

Fulfil wider professional responsibilities

**Part Two**

Personal and Professional conduct

**Current specific teaching responsibilities will include:**

*Teaching Mathematics/Computer Science across the age and ability range from KS3 to A Level*

**Contribution to the development of Mathematics in the school, for example:**

*Contributing to the development of departmental schemes of work and teaching resources*

*Involvement with extra-curricular initiatives within the department to support and promote learning*

*Supporting activities and events to promote Mathematics/cComputing more generally within the school’s external partnerships (e.g. OCL and Acer Trust (secondary partnerships)).*

**Student welfare and development**

*Taking responsibility for a tutor group*

**General Responsibilities**

Follow school and department policies and procedures

The relevant professional standards apply for this post

It is the responsibility of all teachers to participate in appropriate professional development throughout the year and to engage in the school’s performance development arrangements.

It is the responsibility of each member of staff to safeguard and promote the welfare of all young people he/she is responsible for, or comes into contact with, in the school.

All teachers have specific responsibilities under Health & Safety legislation to ensure that they:

Take reasonable care for their own health and safety, and that of others affected by what they do, or do not do

Cooperate on all issues involving health and safety

Use work items provided for them correctly, in accordance with training and instructions

Do not interfere with or misuse anything provided for their health, safety or welfare

Report any health and safety concerns to their line manager as soon as practicable.

**Person Specification**

| **Criteria** | **Essential** | **Desirable** |
| --- | --- | --- |
| **Qualifications, Training and Experience** | * Qualified teacher status (QTS) or equivalent
* Relevant Degree in Mathematics or Computer Science
* Experience of teaching Mathematics or Computer Science at Secondary level – Age (11- 16)
 | * Proven experience of teaching Mathematics or Computer Science at A level or Equivalent
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| **Knowledge and Skills** | * Ability to deliver high-quality lessons that engage and inspire students, and promote their progression
* Awareness of current Child Protection and safeguarding procedures, including legislation, and mental health and well-being initiatives
 | * Ability to teach both mathematics and Computer Science
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| **Personal** **Characteristics**  | * Reliability, resilience with excellent interpersonal skills with the gravitas to liaise with pupils, parents and staff
* Excellent communication skills, both written and oral
* Excellent organisation skills – able to prioritise workload and competing demands
* Self-motivated and goal driven, equally confident working along and with a team
* Administrative efficiency
* Good time management and administrative efficiency
 | * Ability to identify student specific needs
* Ability to inspire, challenge and motivate young people
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| **Safeguarding and Wellbeing** | * A commitment to safeguarding duty and promoting children’s wellbeing in accordance with school guidelines
* A commitment to support the school culture which supports the mental health and wellbeing of all members of the community
* To uphold and promote the values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs within the school community
 | * Evidence of CPD undertaken in this area
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