



# Ormiston Bolingbroke Academy

## Job Description

### Teacher of Mathematics

**Job Title:** Teacher of: Mathematics

**Salary Range:** £ MPS / UPS

**Responsible to:** Curriculum Leader Mathematics

**Purpose:** To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.

#### Core Responsibilities

- Teach assigned students, ensuring a high-quality learning experience for all which meets external and internal standards.
- Plan and prepare courses and lessons in compliance with team policies, National Curriculum and external syllabus requirements.
- To teach clearly structured lessons or sequences of work which interest and motivate pupils, make learning objectives clear, employ interactive teaching methods and collaborative group work.
- To use teaching and learning objectives to plan lessons and sequences of lessons showing how this will assess pupils learning.
- Initiate any necessary interventions to enable students to progress, including where relevant operating in line with a student's Personal Education Plan.
- Make accurate and productive use of assessment to secure pupils' progress.
- Use relevant data to monitor progress, set target and plan subsequent lessons.
- Use data to monitor and evaluate student progress; planning and implementing effective intervention to support all students. Use the data to set targets and plan subsequent lessons.
- Establish and maintaining policies and practices which promote high achievement through effective teaching and learning.
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate.
- Give pupils regular feedback, both orally and through accurate marking.
- To ensure that students' work is marked regularly and conscientiously, in accordance with the Academy marking policy.
- To provide moderated assessment information termly to the central database for reporting to parents.
- Liaise with other staff involved with the assigned students, to ensure effective provision e.g. co-teachers, associate support staff, trainee teachers.
- Assist in the development of syllabuses, resources, schemes of work, policies and teaching strategies.
- Contribute to the school and faculty improvement plan and its implementation.
- Meet Performance Management team leader to set and review appropriate objectives in line with personal and professional school priorities.
- Work actively as a member of the mathematics department.
- Contribute to the school's quality assurance programme.
- Communicate effectively with parents when required.
- Commitment to safeguarding in line with our Child Protection and Safeguarding Policy.

#### Vision and Purpose

- To liaise with colleagues at other Ormiston Academies to support strategic development, share good practice and plan collaborative activities.
- Provide high quality teaching throughout the school, as required.

- Raise student attainment.
- To maximise the learning experiences and achievement of students in assigned classes.
- Monitor and report on student progress.
- Contribute to the activities of designated curriculum areas.
- To ensure that Ormiston Academies Trust is always presented positively within and beyond the Academy.

**All staff are expected to:**

- Continue personal professional development and engage actively in the PM process.
- Actively promote and follow the school's policies and procedures.
- Comply with any reasonable request from the Principal or other school manager to undertake work of a similar level that is not specified in this job description.
- Play a full part in the life of the school and support its vision and ethos.
- To have due regard at all times to the Academy's policies, organisation and arrangements for Health & Safety at Work.

**Other specific duties:**

- Be a Form Tutor to an assigned group of students.
- Promote the general progress and well-being of individual students and of the tutor group as a whole.
- Liaise with Academic Managers and Pastoral Managers to ensure implementation of the school's pastoral system, for example re strategies to promote attendance, participation in other aspects of school life, behaviour for learning, rewards, effective registration and assemblies.
- Implement and deliver agreed learning activity programme(s) for tutor time.
- Undertaking any other professional duties of the Principal which are reasonably delegated to her/him by the Principal or Board of Governors.

**Context:**

All staff are part of a whole Academy team. Each individual is required to support the values and ethos of the Academy and Academy priorities as defined in the Academy Improvement Plan. This will mean focusing on the needs of colleagues, parents and students and being flexible in a busy and sometimes pressurised environment.

The above list is not exclusive or exhaustive, and the school may require the post holder to undertake duties commensurate with the level of the role. As part of your wider duties and responsibilities, you are required to promote and actively support the academy's responsibilities towards safeguarding.

The Trust expect that employees deal with people politely and tactfully, communicating with colleagues both formally and informally, modelling the Academy's Code of Conduct and the equality policy objectives.

**DBS**

- An enhanced disclosure and barring check will be a requirement for this post.

Ormiston Bolingbroke Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. Ormiston Academies Trust embraces diversity and promotes equality of opportunity. Flexible working opportunities will be considered.

All successful appointments will be subject to suitability checks in accordance with KCSIE, including identity, Right to Work, qualifications, online searches, prohibition check, two references and enhanced DBS check including Children's Barred List. The post is exempt from the Rehabilitation of Offenders Act (ROA) 1974. Guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975, which provides information about which convictions must be declared during job applications and related exceptions, can be found here: <https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

	<b>Essential</b>	<b>Desirable</b>
<b>Professional Qualifications</b>	<ul style="list-style-type: none"> <li>• Full Qualified Teacher Status (QTS).</li> <li>• Regular, recent and relevant participation in continuing professional development.</li> </ul>	
<b>Professional Experience</b>	<ul style="list-style-type: none"> <li>• A proven outstanding classroom practitioner.</li> <li>• Successful teaching and learning experiences across Key Stages 3-5.</li> <li>• Be able to demonstrate the ability to ensure students make good progress.</li> <li>• Use tracking systems to raise attainment.</li> <li>• Able to motivate, challenge and inspire students.</li> </ul>	<ul style="list-style-type: none"> <li>• Able to create an excellent climate for teaching and learning.</li> <li>• Able to use imaginative approaches to develop best practice.</li> <li>• Able to use a range of ideas to encourage best practice.</li> </ul>
<b>Knowledge and Understanding</b>	<ul style="list-style-type: none"> <li>• Familiarity with the current Mathematics syllabus at KS3,4 &amp; 5.</li> <li>• Able to use a range of strategies to promote learning.</li> <li>• Able to effectively use ICT for learning.</li> <li>• Organise and develop resources within the department.</li> <li>• Knowledge and understanding of self-assessment and QA procedures.</li> </ul>	<ul style="list-style-type: none"> <li>• An understanding of how Assessment for Learning can be used to enhance students' performance.</li> </ul>
<b>Personal Qualities and Skills</b>	<ul style="list-style-type: none"> <li>• A determination, conviction and commitment towards success for the Academy.</li> <li>• Able to enthuse and effectively communicate Mathematics to students, both written and orally.</li> <li>• Demonstrate a passion for Mathematics.</li> <li>• A strong commitment to your own professional development.</li> <li>• Well organised.</li> <li>• High level of interpersonal and communication skills.</li> <li>• Flexible, inclusive and pragmatic.</li> <li>• A commitment to developing achievement of the department.</li> <li>• Contribute and participate in extra-curricular activities.</li> <li>• Aligned to the vision and values of the Academy.</li> </ul>	<ul style="list-style-type: none"> <li>• Interested in new developments and challenges.</li> </ul>