

# Ivybridge Community College



## Teacher of Modern Foreign Languages Candidate Information



Respect ■ Aspiration ■ Integrity ■ Compassion

# Ivybridge Community College



December 2024

Rachel Hutchinson  
**Principal**

Dear Candidate

## **Teacher of Modern Foreign Languages**

Further to your enquiry, I am delighted that you have requested information regarding the position of Teacher of Modern Foreign Languages at Ivybridge Community College.

This is a fantastic opportunity to join a flourishing and highly valued department. Modern Foreign Language proves a popular choice with students across Key Stages 4 and 5.

Ivybridge Community College is a warm, friendly College and we are committed to providing an excellent education for ages 11-18. Inherent in everything we do is a culture of high expectation and aspirations. Students are encouraged to develop a love of learning, to think for themselves and to maximise their full potential.

The successful candidate will gain a wealth of experience from working across the College, whilst receiving support and guidance from the Leadership Team.

If you feel you have the skills necessary to fulfil this role, we would welcome your completed application.

Yours sincerely

Rachel Hutchinson  
**Principal**

# Modern Foreign Languages Department

## The Post

Thank you for your interest in the post of Teacher of French and Spanish. This is an opportunity to join a flourishing department at Ivybridge Community College. The successful applicant will be an enthusiastic, dedicated, highly motivated, and outstanding teacher.

## The Department

The Modern Foreign Languages Department at Ivybridge Community College, comprises six full-time and three part-time members of staff, as well as a Languages Resource Assistant and two Foreign Language Assistants. It is well resourced with seven specialist classrooms each with an Interactive Whiteboard.

An extensive range of teaching materials are available, following a grammar, vocabulary and phonics based curriculum.

We currently offer French and Spanish with one Language Assistant for each. The department is managed by the Modern Foreign Languages Leadership Team, which consists of the Head of Department, Deputy Team Leader and Assistant Team Leader. We are also fortunate to have the support of a WeST Executive Director for Modern Foreign Languages.

The department is hardworking and committed to continuous development. We believe it to be at the forefront of evidence informed practice and we are committed to ensuring that staff have access to the most up-to-date professional development. Enrichment plays a core role in Modern Foreign Languages at the College and the department offers an extensive programme of trips, visits and activities.

## Curriculum Organisation and Courses

### Years 7, 8 and 9

Students study either French or Spanish for five hours a fortnight.

At Ivybridge Community College, students follow an evidence informed curriculum based on the three pillars of vocabulary, grammar and phonics. The main body of resources used in Years 7, 8 and 9 draws from the work of the Language Driven Pedagogy (LDP).

### Years 10 and 11

Students are able to opt to study French or Spanish at GCSE which currently runs through Years 10 and 11. Students follow the Edexcel GCSE specification and each language is timetabled for five hours a fortnight.

### Post-16

A Level and AS Level French and Spanish are offered, with all students preparing for the AQA Examination Board.



Students work with the Foreign Language Assistants on a weekly basis. Every member of staff is committed to helping students to achieve the very best that they can. Our aim is that students enjoy excellent and productive working relationships with their Languages teachers and through collaboration, they develop their knowledge and love of our subject.

We are constantly exploring new ways to teach and learn languages, engaging with the wider Modern Foreign Languages community in the Westcountry Schools Trust and beyond.

Language immersion trips are taken to France and Spain. Each Language offers a trip at every Key Stage.

We also enjoy excellent relationships with our link schools in France and Spain where our students have the opportunity to engage with online exchange activities, including sending letters and having Microsoft Teams conversations.

Student success is celebrated through the Ivybridge Community College Echo magazine, on our website, recognition through our Language Ambassadors Programme and postcards home.

The department strives to include all learners in extra-curricular activities, including successfully gaining funding to support disadvantaged students to access extra-curricular activities and residential trips abroad.

We believe that there is true value in understanding languages and being able to communicate with others and broaden our cultural awareness.

As part of the Westcountry Schools Trust, we work closely with our family of schools, including aligned areas of curriculum and assessment, whilst maintaining our own identity as a College and department.

Applications are welcome from both experienced Teachers and Early Career Teachers (ECT) who are able to offer both French and/or Spanish.

# JOB DESCRIPTION

**Post:** Teacher of Modern Foreign Languages - Fixed Term Contract

**Accountable to:** Head of MFL

**Salary:** MPS / UPS



## Introduction

This Job Description outlines the purpose and key tasks required to indicate the level of responsibility. It is not a comprehensive or exclusive list and duties/specific tasks may be varied from time to time, which do not change the general character of the job or the level of responsibility entailed. This will allow flexibility for the College to respond to changing priorities and also support and enhance individual professional development.

Terms and conditions for staff employed on teaching contracts are detailed in the current School Teachers' Pay and Conditions document.

## Purpose

To carry out the duties of a teacher as set out in the most recent School Teachers' Pay and Conditions Document. Your aim is to be an effective teacher who challenges and supports all your students to do their best and achieve their potential by:

- Inspiring trust and confidence in your students and colleagues
- Building team commitment amongst your students and colleagues
- Engaging and motivating students
- Encouraging analytical thinking
- Taking positive action to improve the quality of your students' learning

## Responsibilities

As a classroom teacher you will be expected to:

- Maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and take account of wider curriculum developments, which are relevant to your work.
- Plan tutorials, lessons and sequences of lessons to meet students' individual learning needs.
- Use a range of appropriate strategies and follow College policies for tutoring, teaching, behaviour management.
- Taking positive action to improve the quality of your students' learning
- Assess, monitor and record the progress of students in your teaching and tutorial groups; give them constructive feedback, targets and advice; and report their progress to, and discuss their progress with, their parents/carers.
- Do all you can to ensure that, as a result of your tutoring and teaching, your students achieve well relative to their prior attainment, making progress as good as or better than similar students nationally.
- Within the framework of the College's Performance Management and CPD policies, take responsibility for your own professional development and use the outcomes to improve your tutoring and teaching and your students' learning.
- Make an active contribution to the, aspirations and plans of your curriculum.

These responsibilities may be altered after consultation with the Head of Modern Foreign Languages in order to meet the changing needs of the Department and the College, and in the interest of the member of staff.

### **Applicable to all roles**

- Preparing and contributing to Trust wide development by sharing best practice and professional feedback.
- To assist with the production and analysis of regular reports on activity for use at management meetings and feedback, as appropriate for the role.
- To maintain designated databases/files in accordance with Trust policies for data governance, as appropriate for the role.
- To comply with and promote all Trust policies, including Safeguarding, Health and Safety, and Equality and Diversity.

### **Professional Aspiration**

All teachers, through professional growth and sustained and substantial performance and contribution to the College, can aspire to progression.

All teachers who have met threshold standards and who are paid on the upper pay spine play a critical role in the life of the College. They provide a role model for Teaching and Learning, making a distinctive contribution to the raising of student standards and contribute effectively to the work of the wider team. They take advantage of appropriate opportunities for professional development and use outcomes effectively to improve students' learning. These teachers should make a sustained and substantial contribution once progression has happened. The teacher must show that she/he has 'grown professionally post threshold' by developing their teaching expertise.

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