

## JOB DESCRIPTION

### Teacher

**SALARY GRADE:** Main Scale/Upper Pay Spine

**RESPONSIBLE TO:** Head of Department

#### PURPOSE

- To be responsible for carrying out the professional duties set out in the Teachers' Pay & Conditions Document as directed by the Headteacher within the context of the job description set out below.

#### TEACHING AND LEARNING

- To teach your subject to students across the age and ability range.
- To contribute towards curriculum development within the department.
- To contribute to cross-curricular development as required.
- To keep up-to-date with developments in your subject by attending relevant courses.
- To support and contribute to extra-curricular activities.
- To undertake other learning related responsibilities within the school including being a Form Tutor.

#### GENERAL

- To support the general life and ethos of the school by contributing in any other way which is appropriate and to carry out other duties to the level expected of a main scale teacher relating to the efficient organisation of the school.
- To undertake such other duties and responsibilities of an equivalent nature, as may be determined and negotiated by the Headteacher from time to time.
- The postholder's duties must at all times be carried out in compliance with the school's Equal Opportunities and Race Equality Policy and other policies designed to protect employees or service users from harassment.
- To take reasonable care of the health and safety of self, other persons and resources whilst at work, co-operating with management as far as necessary to enable responsibilities under the Health and Safety at Work Act to be performed and to follow the school's Health and Safety Policy.
- It is the duty of the postholder not to act in a prejudicial or discriminating manner towards colleagues or employees of the service. The postholder should also counteract such practice or behaviour by challenging it or reporting it to senior management.
- As part of your wider duties and responsibilities you are required to promote and actively support the Council's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It is not just about the very old and the very young, it is about everyone who may be vulnerable. Please refer to the Employment page, working for the Council on the Kirklees website under the following link: <http://www.kirklees.gov.uk/employment/safeguarding.shtml>