

## **JOB DESCRIPTION: Federation Teacher**

**Job Title/Post:** Teacher

**Salary:** Main Pay Spine

**Responsible to:** The Head of Teaching & Learning

### **Job Purpose:**

To carry out the duties of a teacher as set out in Section 2 Part 7 - Contractual Framework for Teachers and adhere to the Teachers Standards (England) in Annex 1 of the School Teachers' Pay and Conditions Document 2016. This job description applies to the period from September 2017.

In addition you are required to undertake the following responsibilities which may or may not be included above:

### **Teaching and Learning**

- Teach pupils according to their individual needs including the planning, preparation and assessment of work in line with the agreed policies of the Federation.
- Lead by example as a teacher, achieving high standards of pupil achievement, behaviour and motivation through high quality, effective teaching.
- Monitor and be responsible for the use of teaching resources provided for the class.
- Supervise the use of support staff relevant to the class.
- Implement and maintain the discipline of the school with a view that positive behaviour aids learning.
- Be responsible for monitoring and reporting to parents on the progress of pupils in the class.
- Support each school's endeavours to meet the needs of its community.
- Participate in the Federation's performance management process.
- Contribute to the provision of a safe, secure learning environment.

### **Recording and Assessment**

- Monitor the progress of all the pupils in the class and ensure appropriate actions are quickly put in place to support and enhance individual learning.
- Use the federation's target setting systems and process to ensure all pupils know their next steps to learning thus raising achievement for the pupils in the class.
- Develop and monitor medium and short term plans to ensure individual needs are being met.
- Collate and present data (quantitative and qualitative) for the Federation Leadership Team and Improvement Plan.

## **Standards and Quality Assurance**

- Role model and fully support the aims and ethos of the First Federation and each school they work in.
- Attend and participate in open and parent evenings.
- Uphold the Federation's behaviour code and uniform regulations.
- Participate in staff training.
- Participate in Joint Professional Practice and take an active part in their Continuing Professional Development.
- Attend team and staff meetings.

## **People and relationships**

- Sustain effective, positive relationships with all staff, pupils, parents, local community and Directors.
- Encouraging moral and spiritual growth and civic and social responsibility amongst pupils.
- Proactively support innovation and change.
- Work collaboratively and model trust.
- Manage and develop effective working relationships with all staff in the school.

## **Knowledge and Skills**

Demonstrate knowledge and understanding of:

- principles and practices of outstanding teaching and learning
- principles and practices of Assessment of Learning and Assessment for Learning
- principles of curriculum planning
- principles and practices of pupil behavior management
- processes and systems for quality assurance within appropriate Key Stage
- the application of information and communications technology(ICT) to learning, and teaching of the appropriate Key Stage

## **Footnotes:**

The above details are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may reasonably be assigned to him/her by the Senior Management Team.

This job description may be reviewed at any time via consultation between the Trust Directors and/or Senior Leadership Team Representatives and the post holder as may be necessary and appropriate to the needs of the Federation. Trade Union representation will be welcomed in any such consultations.