



Job Description: TEACHER

Job Title: Teacher – Main Pay Scale/Upper Pay Scale

Core Purpose

To deliver high quality teaching and learning to pupils in line with the school's aims, which enables all children to make progress and achieve their full potential. Also to manage the associated pastoral and administrative duties in respect of these pupils as well as the general responsibilities in the school as agreed with the Head Teacher.

Employment duties:

The job description is to be performed in accordance with the provisions of the School Teachers' Pay and Conditions Document 2023 and within the range of duties set out in that document so far as is relevant to the post holder's title and salary, having due regard to the requirements of the National Curriculum, the school's aims, schemes of work, and any policies of the Governing Body. The duties listed below are not, therefore, an exhaustive list of what is required:

The main employment duties attached to this post are as follows:-

- To operate within the agreed school Code of Conduct and policies
- To plan activities which take account of pupils' needs and their developing physical intellectual, emotional and social abilities, and which engage their interest.
- To assess and record each pupil's progress systematically and use this to improve specific aspects of teaching.
- To mark and monitor pupils' work, providing oral and written feedback and setting and reviewing targets for pupils' progress.
- Supervise the work of any support staff, including higher level teaching assistants and support teachers, who are assigned to work with the post holder's pupils.
- To report to parents, colleagues and outside agencies on the development, progress and attainment of all pupils.
- To maintain high expectations of behaviour.
- To promote effective working relationships between all parties within the school community.
- To attend staff meetings, team meetings, parents' meetings and other such meetings as required.
- To maintain the confidentiality of school records.
- To keep up to date with current developments in primary education through periodic in-service training courses.
- To be responsible for a given area of the curriculum and share in the corporate responsibility for the well-being and discipline of all pupils.
- To undertake supervisory duties to ensure the smooth running of the school
- To actively implement the school's commitment to the safety and welfare of children/young people

Relationships:

The post holder is responsible to the Head Teacher for their teaching duties and responsibilities and for teaching tasks.

The post holder is to interact on a professional level with colleagues and seek to establish and maintain productive relationships with them in order to promote mutual understanding of subjects in the school curriculum with the aim of maintaining a high standard of teaching and learning in the school.

The post holder is responsible for the supervision of the work of a teaching assistant relevant to their responsibilities.

From time to time and under the direction of the Head Teacher, the post holder may be required to have in their classroom and supervise a student or pupil on work experience.

Job context

The Grange Academy welcomes teachers of high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.

The Grange Academy has rigorous Safeguarding Children Procedures and is committed to the welfare of children. All staff are expected to share this commitment.

All teachers make a valuable contribution to the school's development and, therefore, to the progress of all pupils. All teachers, except those who are newly qualified, will have a lead responsibility for a curriculum area across the whole school and will be supported in that role by their line manager.

For newly qualified teachers, subject leadership will be taken by their line manager during the first year of employment at the school.

Review of duties

This job description and allocation of particular responsibilities may be amended by agreement with the Head Teacher from time to time.