

## **EPIC psychology & Wellbeing Service**

### **JOB DESCRIPTION**

**JOB TITLE:** Trainee Educational Psychologist (Year 2 and/or 3)

**REFERENCE:**

**GRADE:** 8 point 15

**RESPONSIBLE TO:** Senior Educational Psychologist & Service Manager

#### **JOB PURPOSE:**

To provide an applied psychology service to schools, colleges, early years settings, families, young people, the community in and around Leicestershire, Leicester, Rutland and neighbouring counties where needed. To implement strategies and techniques that are grounded in psychological and educational theory principles in order to promote inclusion and maximise the achievement of children and young people.

#### **PRINCIPAL RESPONSIBILITIES**

- 1 To work with designated schools, educational settings and partner agencies as specified by the EPIC Psychology & Wellbeing Service Manager
- 2 To provide assessment and intervention services to children and young people 0-25 and their families, including contributing to the provision of Consultation and Psychological Advice to Education Health and Care Needs assessments of children and young people
- 3 To attend University on the days specified and fulfil the academic requirements of the course.
- 4 To comply with requirements and expectations in relation to policies, procedures and practices of EPIC and Leicestershire LA for EHN assessments.
- 5 To use research and evidence-based practice in order to promote change within individuals and groups through the application of psychological knowledge of child and adolescent development and specialist knowledge of special educational needs.
- 6 To support schools and early years settings in promoting emotional health and wellbeing.
- 7 To provide training or intervention support to schools, settings, parents, carers and other staff in order to support their capacity to meet the needs of children and young people.
- 8 To keep up to date with the latest research and evidence-based interventions in order that EPIC Psychology Service remains innovative and forward thinking in its approach to delivering positive outcomes for children and young people.
- 9 To contribute to the Service's priorities.
- 10 To be responsible for the resources necessary for your work and development (e.g. office equipment, assessment and intervention materials, local induction, and facilities).

- 11 To prepare for and attend a minimum level of formal supervision with the supervising Educational Psychologist for one half hour per day whilst on placement.
- 12 To be responsible for maintaining confidential records on children and young people, families, and work settings, and for confidential information disclosed by other agencies in line with Discovery Trust Policies.
- 13 To contribute to the income generation targets of the Service by promoting our work and that of our Assistant Psychologists work with schools, educational settings and partner agencies.
- 14 To contribute to multi-agency partnerships within Discovery Trust as appropriate.

#### **NOTE**

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by their Manager from time to time, up to or at a level consistent with the Principle Responsibilities of the job.

This role is a **hybrid** worker, meaning that the position will be flexible and mobile, working at the contractual work base, but will also work in the community, at other council locations, partner buildings, at home or other suitable locations. Many services and customers span across the Counties and City and therefore you may be required to work at any location in and around Leicestershire and neighboring counties.

**EPIC Psychology & Wellbeing Service**

**PERSON SPECIFICATION**

<p><b>Qualifications</b></p>	<p><b>Essential</b></p> <p>Honours degree in psychology or equivalent - conferring graduate basis for registration with the BPS</p> <p>Successful completion of Year 1 or 2 of a recognised professional Doctorate in Educational Psychology</p> <p><b>Desirable</b></p> <p>Evidence of recent and relevant professional development undertaken</p> <p>Additional qualification in related specialist field e.g., counselling</p>
<p><b>Experience</b></p>	<p><b>Essential</b></p> <p>Experience of working with Children and Young People as a Trainee Educational Psychologist</p> <p>Successful experience of completing research activities and projects</p> <p><b>Desirable</b></p> <p>Successful experience of collaborative and partnership working within a multiagency context</p>
<p><b>Job Related Knowledge</b></p>	<p><b>Essential</b></p> <p>Understands and uses knowledge of physical, intellectual, linguistic, social and emotional development to assess and intervene in children's learning and development</p> <p>Understands the Consultation Model of Service delivery and how it can contribute to effective outcomes for children and young people and the theories underpinning this</p> <p>Has knowledge of current educational policy</p> <p>Has knowledge of Safeguarding and child protection frameworks</p> <p>Demonstrates an understanding of inclusive approaches to raise the attendance, attainment and achievement of children and young people</p>
<p><b>Skills and Aptitudes</b></p>	<p><b>Essential</b></p> <p>Can plan, prioritise and manage workload from a variety of sources while maintaining a high standard of quality and working under time constraints</p>

	<p>Can communicate effectively with a range of people both orally and in writing to a high standard</p> <p>Has good interpersonal skills including an ability to work effectively with a range of children and young people their families and agencies</p> <p>Can gather information appropriately to ensure the safety and wellbeing of children and young people as required</p> <p>Has the ability to work collaboratively</p> <p>Has the ability to analyse and evaluate quantitative and qualitative data and report findings clearly and succinctly</p> <p>Is well organised and self-motivated</p> <p>Is a confident user of IT as a work tool, including Teams, Excel and Word and electronic data management systems</p>
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<p><b>Other Requirements</b></p>	<p><b>Essential</b></p> <p>Holds or is eligible for Enhanced DBS</p> <p>Demonstrates a genuine desire to work within Leicestershire, Leicester City and Rutland.</p> <p>Has the ability to travel across the authorities and longer distances to relevant events.</p> <p>Demonstrates an awareness of and commitment to equality of opportunity.</p>
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<p><b>DISCOVERY TRUST'S VALUES</b></p> <p><i><b>“Our fundamental purpose is to ensure that all our pupils realise their potential”</b></i></p> <p><b>INCLUSION</b> – Include, value and respect each other. We create a community that is welcoming and inclusive of all. We increase the presence, participation, and achievement of all.</p> <p><b>SUSTAINABLE</b> - Act and think about the sustainability of all our actions. We make decisions based on long term impact rather than short term gains. We take actions to reduce impact on our environment and raise awareness with adults and pupils.</p> <p><b>PARTNERSHIP</b> - A willingness and desire to work effectively with others. We create impact which is not possible by working in isolation.</p> <p><b>INTEGRITY</b> - Demonstrate sound moral and ethical principles. We do the right thing, even when circumstances might be difficult. We ensure our actions are consistent with our words.</p> <p><b>RESPECT</b> - Treat everyone with respect and fairness. We are thoughtful of others and act with kindness. We promote diversity of thought, ideas and people.</p> <p><b>EXCELLENCE</b> - Strive for excellence in all we do. We focus on what matters to deliver ambitious outcomes for all. We create a culture of continuous learning and innovation to drive improvements.</p>	
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