

Job Description

TITLE: Sports Coach
SCHOOL: Bramingham Primary School
RESPONSIBLE TO: Headteacher
GRADE: L6

PURPOSE OF POST: To deliver teaching and learning that meet the requirements of the Primary National Curriculum for PE and sport. To promote and develop PE confidence and competence across the school and facilitate out of hours sporting activities.

ORGANISATION CHART:

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    Headteacher
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    Deputy Headteacher
  
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ETHOS: All staff are part of the whole school team and as such are required to work collaboratively and co-operatively. This means they support the values and ethos of the school and school priorities. This will mean focusing on the needs of colleagues, parents and pupils and being flexible in a busy pressurised environment.

PRINCIPAL RESPONSIBILITIES:

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|---|----------------------|
| <p>1. Teaching and learning in the specialist area (including own PPA session):</p> <ul style="list-style-type: none"> • Teach curriculum PE to assigned groups and classes of pupils across the school, from Foundation Stage to Year 6. • Work closely with and consult teachers, ensuring continuity and progression for all pupils • Contribute to the assessment of pupils' progress and maintenance of appropriate records. • Observe and monitor pupils' progress, adapting any agreed approach to meet particular needs. • Promote the development of pupil's self-reliance, self-esteem, emotional resilience, mental health & wellbeing. • Organise and deliver an activity to either Key Stage 1 or Key Stage 2 during lunchtimes. • Keep abreast of new developments in the curriculum and assessment requirements for PE. | <p>80%</p> <p>5%</p> |
| <p>2. Leadership and Management</p> <ul style="list-style-type: none"> • Deliver the curriculum across the school in liaison with the PE curriculum Lead. • Coach, mentor and train colleagues across the school. • Induct and mentor sports apprentices as appropriate. • Liaise with other professional staff as necessary, which may include outside agencies and representatives from Active Education. | <p>5%</p> |
| <p>3. Sports Development</p> <ul style="list-style-type: none"> • Keep abreast of requirements for developing and delivering out of hours learning. • Represent the school at sports development meetings. • Ensure and deliver a range of out of hours sporting opportunities are available to pupils, including before and after school clubs. | <p>5%</p> |
| <p>4. Wider Aspirations of the School:</p> <ul style="list-style-type: none"> • Play a full part in the life of the school community, supporting the ethos of the school, and encouraging staff, parents and pupils to do likewise. • Work with PE Curriculum Lead to develop and promote the culture of play across the school. | <p>5%</p> |
| <p>5. Personal, Professional Development:</p> <ul style="list-style-type: none"> • Ensure personal professional development, being up-to-date in national and local developments, contributing to relevant networks and clusters and keeping others informed. | |

DIMENSIONS:

Supervisory Management: Management of apprentices

Physical Effort: The job is likely to involve some lifting of equipment on a regular basis, training will be provided

Working Environment: The post holder regularly works outdoors.

Disclosure of Convictions

It is essential in making your application you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates invited to interview will be required to declare all unspent cautions and convictions; and also any adult cautions (simple or conditional), and spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).

The information you provide will be treated as strictly confidential and will be considered only in relation to the job for which you are shortlisted.

You may be asked for further information about your criminal history during the recruitment process.

For posts working with children, young people or vulnerable adults, a criminal record check is requested. This check will be cross referenced against the Adults and Children's Barred Lists. These lists contain details of people deemed unsuitable to work with children or vulnerable adults. All jobs requiring these checks will be identified on the job description.

Offers of employment will be subject to the receipt of satisfactory checks which will include a check with the Disclosure & Barring Service (DBS). Note, it is an offence to apply, offer or accept any work with children (paid or unpaid) if disqualified from working with children.

The information provided will be confidential and not passed onto unauthorised persons or organisations.

However, we are under a duty to protect public funds, and to this end may use the information you have provided for the prevention and detection of fraud. We may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Disclosure & Barring Service (DBS)

This post meets the definition of 'Regulated Activity' as defined in the Safeguarding Vulnerable Groups Act 2006.

Because of the nature of this job, it will be necessary for an enhanced DBS check to be undertaken. This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare all unspent cautions and convictions; and also any adult cautions (simple or conditional), and spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).

A person's criminal record will not in itself prevent a person from being appointed to this post. Applicants will not be refused posts because of offences which are not relevant to, and do not place them at or make them a risk in, the role for which they are applying. However in the event of the employment being taken up, any failure to disclose such offence, as detailed above, will result in dismissal or disciplinary action by the Authority.

The School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

'CVs will not be accepted for any posts based in schools.'

Person Specification

This acts as selection criteria and gives an outline of the types of person and the characteristics required to do the job.

Essential (E) :- without which candidate would be rejected

Desirable (D):- useful for choosing between two good candidates.

Please make sure, when completing your application form, you give <u>clear examples</u> of how you meet the <u>essential and desirable</u> criteria.				
Attributes	Essential	How Measured	Desirable	How Measured
Experience	Demonstrable experience of teaching and coaching PE and sport to children between the ages 4 & 11.	1,2	Working with children within a mainstream, urban primary school environment.	1,2
			Working with children who have additional needs e.g. SEND, EAL	1,2
Skills/Abilities	An exemplary practitioner in PE, able to deliver consistently high-quality lessons, evaluating the impact of these and develop future planning accordingly.	1,2, 5	Able to coach and mentor sports apprentices. Knowledge of specialist sports instruction, for example gymnastics or dance.	1,2
	Able to confidently and competently teach across the primary age range, Foundation Stage, KS1 & KS2.	1,2, 5		1,2
	A secure knowledge and understanding of the primary PE curriculum.	1,2, 5		
	Knowledge of effective teaching and learning strategies to secure positive outcomes for all pupils	1,2, 5		
	Able to adapt teaching to meet pupils' needs.	1,2, 5		
	Able to build effective working relationships with pupils.	1,2, 5		
	Knowledge of effective behaviour management strategies and how to implement these during lessons.	1,2, 5		
	Able to establish comprehensive systems of record keeping and use them to inform planning, assessment and subject development.	1,2		
	Able to communicate effectively, both orally and in writing, with a variety of stakeholders (eg governors, colleagues, parents, the community, external agencies).	1,2		
	Able to use IT effectively to support record keeping and work organisation.	1,2		
	Able to work co-operatively with, and contribute to, the whole-school, multi-disciplinary team.	1,2		
Able to identify the necessary resources which ensure high quality teaching and learning in the specialist subject.	1,2			
Equality Issues	Demonstrable commitment to inclusive teaching and learning.	2,5	An understanding of the issues related to teaching in a urban, multicultural context	1,2
	Awareness of the effects of discrimination on pupils, parents, colleagues and policy.	1,2		
Specialist Knowledge	Demonstrable knowledge of the requirements for sport and PE across the primary phase – EYFS, KS1 & KS2.	1,2,5	Knowledge of how pupils learn	1,2
	Demonstrable knowledge of policies and procedures in areas such as child protection, behaviour, health and safety.	1,2		

Education and Training	Sports qualification or Coaching qualification – minimum of Level 2 or greater.	4	Degree in sport related subject.	1,2
	Commitment to Continuous Professional Development.	1,2	Coaching qualification at Level 2 or above in more than one sport	1,2
	HLTA status or equivalent experience		First Aid training	1,2
Other Requirements	Willing and able to contribute to the wider aspirations of the school and out of hours learning opportunities.	1,2		

(1 = Application Form 2 = Interview 3 = Test 4 = Proof of Qualification 5 = Practical Exercise)

We will consider any reasonable adjustments under the terms of the Equality Duty Act (2010), to enable an applicant with a disability (as defined under the Act) to meet the requirements of the post.

The Job-holder will ensure that Luton Borough Council's policies are reflected in all aspects of his/her work, in particular those relating to;

- (i) Equal Opportunities
- (ii) Health and Safety
- (iii) Data Protection Act (2018)

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including:

- Motivation to work with children and young people;
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people;
- Emotional resilience in working with challenging behaviours; and, attitudes to use of authority and maintaining discipline

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