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| **Person Specification: TA2** |

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| **Education and Qualifications** | **Criteria** | **Assessment** |
| Attainment of GCSE grade C or above in Maths and English (or able to demonstrate equivalent numeracy and literacy skills to a level 2 standard of education) | E | A |
| NVQ3 in Supporting Teaching and Learning or equivalent  | D | A |
| Commitment to personal/professional development | D | I |

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| **Experience** | **Criteria** | **Assessment** |
| Relevant experience of working with young people aged between 11-19 | E | A/I |
| Experience of working in an educational setting | E | A/I |
| Experience of working with children with disabilities or medical issues | E | A/I |
| Experience of working with students, families and external agencies | D | A/I |
| First Aid trained or willing to undertake training | D | A/I |

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| **Skills and Attributes** | **Criteria** | **Assessment** |
| Knowledge of safeguarding & associated procedures | E | A/I |
| Excellent written and oral communication skills | E | A/I |
| Able to respond effectively to problems | E | A/I |
| Ability to work on own initiative | E | A/I |

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| **Personal Qualities** | **Criteria** | **Assessment** |
| Highly motivated and self-reliant | E | A/I |
| Enthusiastic and committed | E | I |
| High standards of professionalism and confidentiality | E | A/I |
| Reliable with an excellent record of attendance and punctuality | E | A/I |
| Flexible | E | A/I |
| Excellent interpersonal skills | E | I |
| Managing Student Behaviour | D | I |
| Display calmness under pressure; but remain focussed | E | I |
| Ability to establish good working relationships with pupils, families and external agencies  | E | I |

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| **Criteria Key** | **Assessment Key** |
| **E** | Essential | **A** | Application Form |
| **D** | Desirable | **I** | Interview |