**Student Music Ambassador (Draft)**

**Main purpose**

To support music operations within our busy Music Department.

**Key data on which the role comprises:**

* Working under the direction of the Music Manager and Director of Music being punctual and professional
* Working on a rota for various shifts including 7.40 - 8.40am and after school times. There will be additional times during the year supporting concerts
* Supervising practice in the morning, working with younger students
* Supporting ensembles, ensuring they are set up quickly and efficiently, working in a team, supporting musicians in our primary ensembles, playing as required,
* Helping ensure the smooth running of our operation by ensuring instruments and equipment are put away and the music centre is ready for the next event / day
* Supporting the smooth running of concerts and events as required during the year

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

**Job Context**

Simon Balle Music is a vibrant community of musicians from Reception to Year 13. 30% of our school has instrumental or vocal lessons and 25% are involved in enrichment each week. We have a programme of 40+ concerts, recitals and events each year and our musical outcomes are way above local and national data. 250+ students take a music exam each year. This role sits at the heart of Team Music, providing operational and logistical support, overseeing the smooth running of all our musical work.

A key part of this role will be to develop new approaches to our processes to make them even more efficient, developing our use of technology, ensuring the smooth running and team efficiency within Simon Balle Music.

**Knowledge, Skills & Abilities**

* A current Simon Balle musician
* A desire to work with all musicians at Simon Balle, including those in our primary phase

**Problems, Demands & Decisions**

* Welcoming students (and primary families who drop off) each morning

**Physical Effort**

* Requires normal physical effort, with a mixture of sitting, walking and carrying minor loads.

**Working Environment**

* Work is normally carried out in a school environment.