

SITE MAINTENANCE OPERATIVE (Grade 6) - PERSON SPECIFICATION

Qualifications & Training	Essential	Desirable	How Assessed
Willingness to undertake induction training	X		Interview
Good numeracy/literacy skills / GCSE (or equiv) Maths and English	X		Application
Specific training in specialist area		X	Application & Interview
Experience	Essential	Desirable	How Assessed
Maintenance experience	X		Application & Interview
Maintenance/site-keeping experience in a school or similar environment		X	Application & Interview
Safeguarding	Essential	Desirable	How Assessed
Demonstrates commitment to the protection and safeguarding of children	X		Application & Interview
Professional qualities	Essential	Desirable	How Assessed
Willingness to develop knowledge of use of ICT and other specialist equipment/resources	X		Application & Interview
Working knowledge of relevant policies/codes of practice/legislation		X	Application & Interview
Ability to self-evaluate learning needs and actively seek learning opportunities		X	Application & Interview
Working Knowledge of Health & Safety procedures and precautions	X		Application & Interview
Working Knowledge of COSHH regulations	X		Application & Interview
Working Knowledge of moving and handling procedures	X		Application & Interview
Willingness to participate in development and training opportunities	X		Application & Interview
Personal attributes	Essential	Desirable	How Assessed
Ambition, enthusiasm, determination and an insistence on high standards	X		Interview
Excellent communication skills with the ability to relate well to others	X		Application & Interview
Be able to work under pressure, prioritise and manage time effectively	X		Interview

The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS)

The Swan School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.