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| The St. Bart’s Academy Trust  Job Description |  |

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| Job Title: | Senior Technician (Schools Generic)  (includes art and design, food, science technicians) |
| Grade: | Level 5 (Gauge Ref: N407) |

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| **Job Purpose** |
| **Job Purpose**  To work with teachers as part of a professional team to support learning by providing technical assistance through working with pupils in the delivery / demonstration of practical learning activities and the preparation and maintenance of teaching areas and equipment for pupils.  **Key Duties / Responsibilities**   |  | | --- | | 1. Plan, prepare and set up specific resources / materials / equipment for lessons, under general direction of the class teacher 2. Contribute to the development of lesson and work plans 3. Implement structured and agreed practical learning activities for groups or on a one-to-one basis, as prepared by, and under the direction of, the class teacher 4. Develop, prepare and maintain specialist resources as required 5. Ensure the safe and secure storage of allocated resources / materials / equipment to prevent unauthorised access / misuse 6. Clean and undertake maintenance of equipment as needed to ensure it is clean and in good working order 7. Update records, including production of reports and analysis of information 8. Contribute to planning and development of systems, policies and procedures for their technical area. 9. Ensure the safe treatment and disposal of used materials, including hazardous substances, and respond to actual or potential hazards. 10. Order and maintain resources within an agreed budget 11. Demonstrate the use of equipment to technical and other staff 12. Ensure the adherence to health and safety regulations by technical support staff within the school | |

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| The St. Bart’s Academy Trust  Person Specification |  |

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| **Person Specification** |
| **Minimum Essential Requirements -** Evidenced by: **a:** application form **b:** test **c:** interview   |  |  |  |  | | --- | --- | --- | --- | |  | **a** | **b** | **c** | | Working at or towards appropriate national occupational standards (NOS), for example laboratory and associated technical activities or supporting teaching and learning as appropriate to the type of technician role Level 3 equivalent experience in a specialist area. | ✓ |  |  | | Knowledge of appropriate use of specialist equipment and ability to communicate and demonstrate this knowledge effectively to staff and pupils |  |  |  | |