

Moorland Primary School



Together We Can

Job description: Senior Nursery Nurse

Salary Range	Grade E/F
Reporting to	Early Years leader and Deputy Head
Job Role	Leading our nursery class and working together with the wider EYFS team to improve life chances for all children

Our Mission

At Moorland Primary School, we are determined to give our children every chance to realise their potential. We have high aspirations for our children and want to equip them with the confidence, resilience and a passion for learning. We strive to transform the future for our children and committed to give every young person the very best start so that every child leaves Moorland Primary school excited about their next stages of learning and determined to succeed.

Job Context

Every child deserves the best possible start in life and the very best support that will enable them to fulfil their potential. Children develop quickly in the early years and a child's experiences between birth and age five have a major impact on their future life chances. A secure, safe and happy childhood is important in its own right and they learn best when they are healthy, safe and secure, when their individual needs are met and when they have positive relationships with the adults caring for them.

Main purpose of the job

It is our aim for all pupils to be given the very best early years education; for us to achieve this it is vital to have knowledgeable, experienced and qualified practitioners. In your role as a senior nursery nurse you will create high quality learning environments which are welcoming, safe and stimulating, and where children are able to enjoy learning and grow in confidence every day. As a lead early years specialist, you will be able to use your knowledge of early years pedagogy to support and model best practice.

Duties and Responsibilities

Key objectives

1	Alongside EYFS leader; support early years practitioners across the EYFS to improve outcomes for all pupils
2	Provide a welcoming and stimulating learning environment to enable children to learn through play and grow in confidence
3	Plan, develop and deliver stimulating educational and play activities encouraging children to participate and interact positively with others
4	Observe, monitor, evaluate and record all aspects of the children's development in line with the Early Years Foundation Stage curriculum in order that every child will fulfil their full potential
5	High-quality early education and care is inclusive. Ensure that children's special educational needs and disabilities (SEND) are identified quickly so that children promptly receive any extra help they need, so they can progress well in their learning
6	Encourage parents to be partners in their child's development through strong communication and positive engagement and by working together to create a positive impact on their children's learning
7	Ensure appropriate standards of safety and security are maintained at all times to safeguard the welfare of the children in line with the statutory welfare requirements
8	Ensure appropriate standards of hygiene are met at all times in line with school policies and procedures

Further Responsibilities

- To be responsible for the nursery indoor and outdoor environment and ensure high quality learning and development for N1 and N2 children
- To be responsible for a group of key worker children; developing good relationships with the children in order that they can meet their holistic needs
- To be able to communicate with parents, carers with confidence and professionalism providing informal regular feedback as well as parent meetings during the year; where they will need to be able to actively encourage parental partnership
- To liaise and communicate with a range of internal and external professionals to ensure a joined-up approach to assessing and meeting the needs of individual children
- To foster children's growth, self-esteem and independence
- Support children's communication and language development through developing a rich language environment
- To ensure that the curriculum is ambitious and carefully sequenced so that children can build their learning over time
- To share responsibility for the care of every child; including personal hygiene and toileting
- To work according to the school and trust policies for equality of opportunity, promoting positive behaviour and attitudes generally, and particularly towards people in non-stereotypical gender roles, of other cultures and with disabilities
- To provide comfort for sick children, administer medication when necessary and administer First Aid as appropriate following school policies
- To demonstrate an awareness of children's wellbeing, promoting and safeguarding the welfare of all pupils, and maintaining an awareness of all issues relating to child protection. To follow all policies and procedures at all times
- To be responsible for home school liaison including new starters, home visits and transition
- To share responsibility for health and safety (including responsibility for inspecting and arranging the cleaning equipment and resources)
- To play a full part in promoting high standards of positive behaviour and to maintain the behaviour policy across all areas of our school

Schools benefit from a flexible approach to working arrangements – because of this, the tasks and responsibilities listed here are not definitive. Head Teachers may require particular additional duties to be undertaken to suit the specific school's requirements and these may be incorporated in the role requirements as long as they are at a similar and appropriate level to the other listed duties.

Work Profile

- Support and supervise childcare students and the development of their practice; completing reports at the end of the placement and generally liaising with college tutors and mentors on all matters
- Promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Participate in training and other learning activities and performance development as required
- Contribute to the overall ethos, work and aims of the school
- Attend relevant meetings
- To maintain confidentiality

Signature of Post holder _____ Date

Signature of Headteacher _____ Date

The responsibilities of the post require the post-holder to have substantial, unsupervised and daily contact with children, young people and their families and is subject to an enhanced DBS check.

Person specification

CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> ➤ GCSE or equivalent level, including at least a grade 4 (grade C) in English and Math's ➤ Level 6 with either EYPS, EYTS or QTS ➤ A wide range of EYFS training and CPD ➤ Good level of literacy and numeracy
Experience	<ul style="list-style-type: none"> ➤ Significant experience working in an EYFS school setting ➤ Dealing with face-to-face and telephone interactions ➤ Working with children and parents ➤ Working and collaborating within a team ➤ Experience of working within statutory/voluntary agencies dealing with children and families
Skills and knowledge	<ul style="list-style-type: none"> ➤ Ability to develop meaningful relationships with families and other support groups to help focus on the needs of the children ➤ Ability to work on own initiative within school & trust protocols/procedures ➤ Ability to maintain accurate and highly confidential records ➤ Ability to deal with difficult situations and work under pressure ➤ Good organisational and excellent time keeping skills ➤ Excellent inter-personal skills ➤ Effective communication with children, carers and other professionals ➤ A positive attitude to personal development and training ➤ Full awareness and training of safeguarding and child protection issues, procedures and code of practice ➤ Knowledge of the wider education system (desirable) ➤ ICT Literacy (desirable)
Personal qualities	<ul style="list-style-type: none"> ➤ Passionate about providing a high quality play based early years education ➤ Enjoys working as part of a whole school team and across early years environments ➤ Friendly, approachable and personable ➤ Flexibility and openness to change ➤ Ability to adapt to changing circumstances quickly and appropriately ➤ Ability to use own initiative ➤ Resourceful, patient and resilient ➤ Calm, unflustered manner ➤ Ability to work confidently in a team ➤ Ability to work flexibly with others to maximise effectiveness of provision ➤ Excellent communication skills ➤ Commitment to equal opportunities ➤ Flexible approach to supporting children and families ➤ Ability to maintain a professional manner in challenging situations ➤ A good sense of humour (desirable) ➤ A full driving license (desirable)

Moorland is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.