



Apprentice Science Technician

Campsmount Academy





Recruitment Information Pack

Contents

- Headteacher's Letter
- Introduction to Campsmount
- Trust Vision, Value and Strategy
- Application Process
- Vacancy Advertisement
- Job Description





November 2024

Dear Applicant,

Thank you for your interest in this exciting position of Apprentice Science Technician, at Campsmount Academy. The successful candidate will have the opportunity to have a positive impact on many young people's lives. Within this application pack you will find a job description and person specification, as well as information on the Academy and how to apply. I would strongly encourage you to visit our Academy website on www.campsmount.com and our twitter account @CampsmountAcad, to see up to date information on life at Campsmount.

The successful applicant will be assured of a well-considered induction to the academy and support for your own professional development. We are looking for a person who is fully committed to making a difference, who has energy and determination, and wants to be part of a school where all staff work relentlessly to ensure that all students achieve their full potential.

'[At Campsmount] A new culture of respect, tolerance and ambition has been established. Pupils consistently behave well and show pride in their appearance and in their work. Pupils have good relationships with staff, and they are keen to learn.' (OFSTED, 2023).

Campsmount is a happy, ambitious, inspirational and inclusive place where students and staff enjoy learning together. We learn through clear coaching models and inquiry, and many staff take advantage of our aspiring leaders programme, various NPQs and even Associate Assistant Principal secondments. These are just some examples of professional development features that enable use to reach of vision form staff and students; 'Creating the best version of you today, for success tomorrow.' This vision is built on our four core values of Ambition, Responsibility, Integrity and Pride.

We hope that you feel Campsmount will be the right school for you, and you intend to apply for the role. We believe that it is a great place to work and that you will find this role rewarding and enjoyable.

Yours faithfully,

Jordanna Proctor
Headteacher

Jordanna Proctor Headteacher
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Our Vision:
'Truly great students in truly great schools'



Introduction to Campsmount

Campsmount is situated in the village of Norton, approximately 10 miles North of Doncaster on the border of West and North Yorkshire and with easy access to both the A1 and the M62. Our catchment area includes Norton and the ex-mining communities of Askern and Campsall, with students also travelling from more rural communities in North, West and South Yorkshire.

Our Academy benefits from a very attractive site which comprises excellent sports facilities, including floodlit all weather courts. In 2012, we moved into our superb new building that provides outstanding facilities for staff and students.

Campsmount is an Academy within Leger Education Trust. We are committed to providing a high quality education for students, regardless of ability, and we offer a wide range of learning experiences that will inspire, engage and motivate all learners, leading to success and achievement.

As an Academy, we are committed to becoming a 'truly great school' in every aspect and we believe that quality teaching first will ensure students make excellent progress. We pride ourselves on the atmosphere and ethos around the Academy. Our expectations of our students and also ourselves are high, and as a result we are looking for a particular individual who can meet these expectations.



Trust Visions and Values

Our Vision

Truly great students in truly great schools

Our Mission

A high-quality learning experience that fulfils all students' potential, shapes their individual character and allows them to thrive.

Our Vision

Truly great students in truly great schools

Our vision is simple... we want to nurture all our students to be amazing young people who are ready to thrive and shape our world. Through excellent teaching, leadership, governance and parental support we will achieve this together and, as a result, have schools of which we can all be proud.

A truly great student in our Trust embodies each of our four values; they take pride in their actions, have high ambitions for themselves and others, take responsibility and demonstrate integrity in everything they do.

Our Mission

A high-quality learning experience that fulfils all students' potential, shapes their individual character and allows them all to thrive

To achieve our vision, we will provide all students in all our academies with a high-quality learning experience, every lesson, every day, which focuses on developing their unique character. The Trust culture will ensure that students are happy, safe, positive and the needs of every individual are met.

All students will have a voice in their education and their future. This experience will foster independence, a sense of community and an appreciation of sustainability and the environment in which they live.



Pride

We are the champions of our students, our Trust and our people

We do our best at all times and present ourselves positively and respectfully. We promote everything that is great, celebrate our schools and we believe in the contribution of every individual



Ambition

We challenge ourselves to innovate and do better every day

We set the highest of standards for ourselves and others and we are outward facing and life long learners. We genuinely show that we want the best for all and are always eager to embrace self development and improvement



Integrity

We operate with honesty, transparency, and serve our community

We have a clear moral awareness and appreciation of how our actions impact on those around us. We care for each other and promote altruistic behaviours



Responsibility

We act responsibly, take ownership for our actions and care for each other

We know how to achieve our goals and demonstrate the initiative and independence to reach them. We embrace challenges and persevere when things get difficult. We become role models for others whilst valuing and celebrating diversity



The Application Process

Further details about Campsmount Academy can be found on the school website: www.campsmount.com and also the twitter feed @CampsmountAcad

To complete an application please click on the link below (this will open up an online form via the 'My New Term' website):

<https://mynewterm.com/jobs/138116/EDV-2024-CA-43633>

A telephone call will be made to shortlisted candidates, followed by an email detailing the interview process.

If you have not heard from us within 2 weeks of the closing date, please assume your application has been unsuccessful.

Written references will be sought on all short-listed candidates before interview.

Closing Date: Friday 29th November 2024 at 12.00

Interviews will be week commencing 9th December 2024

*We reserve the right to close advertisements early. Advertisements will therefore close at noon, either on the advertised closing date, or the day the decision has been taken to close the advertisement early.



Job Description

Job Title:	Apprentice Science Technician
Grade of Post:	Apprentice
Hours of Work:	37 hours per week term time plus 2 days. Hours to be agreed to discharge duties of this role as required
Responsible to:	Faculty Leader of Science
Job Purpose:	The Apprentice Science Technician will support the Science Department under the day to day supervision of the Science Technician. This will allow for all practical work to proceed efficiently and safely
Location:	Campsmount Academy

Main Duties and Responsibilities

- The Apprentice Science Technician and Science Technician will be jointly responsible for all classrooms within the Science department. Work will be delegated by the Science technician or head of faculty each week.
- To prepare apparatus, materials and solutions and to set up and check equipment and apparatus for use in practical lessons and for demonstrations.
- To retrieve and clear away apparatus
- To assist in the preparation and setting up of apparatus, materials and equipment for use in practical examinations or assessments.
- To undertake general repair and construction of simple items of apparatus. To maintain laboratory services eg cleaning sinks, clearing and tidying up at the end of every lesson. To dispose of waste laboratory materials in accordance with safety guidelines
- To assist with the administration tasks of the Science department e.g. organising assessments into classes in preparation for marking/data input.
- To catalogue the allocation of student exercise books and textbooks and teachers' inspection book materials. To bring such information to the Senior Technician.
- To make regular stock checks of items, to complete an annual stock check inventory and give appropriate advice about re-ordering equipment and materials. This information to be made available to the Senior Technician and the Science Curriculum Leaders.
- To assist fully in maintaining satisfactory standards of safety and security in accordance with the School and Department Policy Handbooks and with CLEAPSS/COSHH and IOSH recommendations. To put out relevant CLEAPSS cards on request.



Miscellaneous

- To complete the required apprenticeship standards to obtain the Level 3 Laboratory Technician Qualification.
- To take an appropriate role in the life of the school supporting its distinctive ethos and values, and actively promoting its policies and practices.
- To take an active role in house activities and competitions, encouraging our most vulnerable learners to engage in the extra-curricular thread of school life.
- To dress in a professional manner in line with the school dress code.
- To undertake any other duties as may be reasonably required by the Headteacher.
- To participate in the process of appraisal.
- To be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.
- To co-operate with the employer on all issues to do with Health, Safety and Welfare.
- These duties and responsibilities should be regarded as neither exhaustive nor exclusive as the postholder may be required to undertake other reasonably determined duties and responsibilities commensurate with the grading of the post.
- • To undertake appropriate training as required in order to be able to undertake the duties and responsibilities that are required.

Person Specification	Essential	Desirable	How Assessed
Qualifications			
Good standard of education including literacy and numeracy qualifications	✓		Application form and at interview
5 GCSEs (grade C or above) or equivalent including English and Maths	✓		Application form and at interview
Willingness to obtain Laboratory Technician Level 3 Qualification	✓		Application form and at interview
Personal and Professional Skills and Attributes			
Patient and persistent	✓		Application form and at interview
Tactful, respectful, and sensitive to the needs of others	✓		Application form and at interview
Enthusiastic with a positive and optimistic outlook and a sense of humour	✓		Application form and at interview
Committed to excellence	✓		Application form and at interview
Ability to establish relationships with internal and external stakeholders	✓		Application form and at interview
Ability to work effectively as a member of a team and display excellent interpersonal skills	✓		Application form and at interview
First class communication skills on all levels	✓		Application form and at interview



Highly organised, motivated and enthusiastic	✓		Application form and at interview
High professional and personal standards	✓		Application form and at interview
A commitment to working to strict deadlines	✓		Application form and at interview
Willingness to play a part in the wider life of the Academy	✓		Application form and at interview

All posts at the school are subject to a six month probationary period. Confirmation of the position is subject to satisfactory completion of this period.

This job role sits alongside the requirement for staff to abide by all school policies and relevant national and local requirements including terms and conditions and national standards. This job profile is not exhaustive and the post holder may be required to undertake other duties as necessary and appropriate.

