



**Advert**  
**Success for All Educational Trust**  
**School Keeper**

- Based at Redden Court with the need to work at other schools within our Trust
- 36 hours per week, full time with the opportunity for part time hours. 52 weeks per year.
- 8 hour shift per day between the hours of 6am and 10pm Monday to Friday plus weekends on a rota basis as needed and agreed with your line manager. Potential for additional hours if part time
- Scale 3 (points 5-6)
- Actual Salary - £28,521 - £28,929
- 26 days p/a annual leave entitlement plus bank holidays, increasing to 29 days after 5 years of service

We are looking to appoint a flexible, enthusiastic and energetic Cover School Keeper to work in conjunction with our existing Site Teams across the schools in our Trust. The successful candidate will be required to undertake a range of site keeper duties. These would include opening and closing of premises, site security, portering, general maintenance, cleaning and assisting staff with site related issues. The candidate will be expected to cover any unplanned/sickness absences for our site teams and to also provide additional support during busy periods and occasional lettings cover.

The successful candidate will need to be flexible, possess good time management skills, excellent communication skills, the ability to take direction, abide by school and Health & Safety procedures and have proven interpersonal skills.

Applicants will be based at one of our schools but must be able to work across the Trust in any of our schools which currently include The Royal Liberty School, Redden Court School, Sanders Draper School and Rise Park Academies. This list may expand based on any future growth within our Trust

The Success for all Educational Trust has over 450 staff working across five schools. We truly believe that our staff are amazing and that without them we would not be able to deliver the provision we do. As a result we offer staff a range of opportunities and benefits including

- Access to a range of CPD and personal development opportunities
- Local Government pension Scheme
- Paid annual leave entitlement
- Sick pay
- Generous family leave of absence provisions when required.
- Rent deposit advance/loan if required
- Access to our Staff support scheme The Schools Advisory Service which includes physiotherapy, mindfulness, GP phone and video consultations, private medical operations, menopause support, weight management and counselling
- HES rewards - Deals and discounts from a range of shops, financial planning tools, wellbeing centre
- Regular Trust wellbeing arrangements
- Cycle to work scheme
- Free car parking at all of our sites.



Success for all Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If successful for this position you will be expected to apply for a disclosure from the Disclosure and Barring Service before appointment is confirmed. References will be sought on shortlisted candidates before interview.

*“We welcome enquiries from everyone and value diversity in our workforce. Applications are welcome from all sections of the community regardless of gender, gender identity, ethnic origin, disability, age or sexual orientation.”*

If you would like more information please contact Gareth James at The Royal Liberty School on 01708 730141 or email [gjames@sfaet.co.uk](mailto:gjames@sfaet.co.uk). For more information please visit [www.sfaet.co.uk](http://www.sfaet.co.uk).

All applications **MUST** be made via the following link only [Apply here](#) Any other method will not forward your application to the Trust.

**Closing date:** Friday 13th December 2024 at 08:00am

**Interviews like to be:** Friday 20th December 2024

We reserve the right to close this vacancy early if we receive sufficient suitable applications for the role. If you are interested in the role, please submit your application as early as possible.