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| **Sir William Ramsay School**  **Job Description: Spanish Language Assistant**  **(Casual, Zero Hours)**  **Hourly Rate - £14.58** (equivalent to a Range 2 role – BC Support Staff Pay Scale. This rate includes an uplift of 13.04% in lieu of annual leave) |
| **The role**   * The assistant will be a native-level Hispanic speaker with a keen interest in promoting Spanish language and culture. * The post holder will work in KS3 and KS4 classes providing opportunities for conversation practice related directly to topics. * The post holder will demonstrate a keen interest in working with young learners. |
| **General Duties**   * Ensure that principles of equality are followed at all times in relationships with staff and students. * Adhere to all school policies and procedures. * Work towards meeting the school aims and ambitions as set out in the Strategic Plan and School Development Plan. * Undertake any reasonable duties related to the job purpose and within the remit of the conditions of service set out in the school’s Pay and Conditions documents. * Play an active role in the school’s self-evaluation process * Work within the school’s Health and Safety policy and Safeguarding Code of Conduct to help create a safe working environment for staff, students and visitors. * To supervise students during parts of the school day, if required. |