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| **Sir William Ramsay School****Job Description: Spanish Language Assistant****(Casual, Zero Hours)****Hourly Rate - £14.58** (equivalent to a Range 2 role – BC Support Staff Pay Scale. This rate includes an uplift of 13.04% in lieu of annual leave) |
| **The role*** The assistant will be a native-level Hispanic speaker with a keen interest in promoting Spanish language and culture.
* The post holder will work in KS3 and KS4 classes providing opportunities for conversation practice related directly to topics.
* The post holder will demonstrate a keen interest in working with young learners.
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| **General Duties*** Ensure that principles of equality are followed at all times in relationships with staff and students.
* Adhere to all school policies and procedures.
* Work towards meeting the school aims and ambitions as set out in the Strategic Plan and School Development Plan.
* Undertake any reasonable duties related to the job purpose and within the remit of the conditions of service set out in the school’s Pay and Conditions documents.
* Play an active role in the school’s self-evaluation process
* Work within the school’s Health and Safety policy and Safeguarding Code of Conduct to help create a safe working environment for staff, students and visitors.
* To supervise students during parts of the school day, if required.
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