



## **JOB DESCRIPTION**

### **CLASS TEACHER**

#### **Main Job Purpose**

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

#### **Duties and responsibilities:**

##### **Teaching**

- Plan and teach well-structured lessons, following the school's curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of the teachers' class/groups
- Make accurate and productive use of assessment to inform teaching and learning
- Adapt teaching to respond to the strengths and needs of all pupils
- Set high expectations which inspire, motivate and challenge all pupils
- Have high expectations of the progress and outcomes of all pupils
- Demonstrate good subject and curriculum knowledge for the age group being taught (e.g. EYFS, Phonics, National Curriculum)
- Provide a stimulating environment which encourages independence, self-regard, and respect for others
- Participate in arrangements for preparing pupils for statutory assessments

##### **Whole-school support and development**

- Support the school's values and vision
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures through taking part in and contributing to meetings
- Lead class, year group and whole school assemblies when required
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum development including through subject leadership [subject leadership n/a for ECTs]

## **Safeguarding, Behaviour and Health and safety**

- Promote the safety and wellbeing of pupils at all times
- Have a full understanding of safeguarding responsibilities and policies/procedures and act in accordance with these at all times.
- Maintain positive behaviour among the children and be responsible for their day-to-day pastoral care in the classroom
- Encourage a sense of responsibility for learning and behaviour
- Contribute to the general supervision of all children within the school

## **Professional development**

- Take part in the school's appraisal procedures
- Model an attitude of continuous learning, participating in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

## **Communication**

- Communicate effectively with pupils, parents and carers
- Working with colleagues and other relevant professionals
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- To plan and oversee the work of any other adults working in the classroom i.e. teaching assistants and parent helpers.

## **Personal and professional conduct**

- Be a positive and active team member within the school and its wider community
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

**Note:** The duties and responsibilities of this post may vary from time to time according to the changing demands of the school. The headteacher reserves the right to review and amend the job description in consultation with the post holder.

<b>Person specification</b> <small>CRITERIA</small>	<small>QUALITIES</small>
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• Degree</li> <li>• Successful primary teaching experience</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge and experience of teaching in a primary school</li> <li>• Knowledge and understanding of how children learn best and a commitment to ensuring that all children make progress from all starting points</li> <li>• Strong understanding that rigorous assessment informs planning</li> <li>• Knowledge of relevant curriculum for role (EYFS, Phonics, National Curriculum)</li> <li>• Knowledge of effective teaching and learning strategies</li> <li>• A good understanding of how children learn</li> <li>• Ability to adapt teaching to meet pupils' needs</li> <li>• Ability to build effective working relationships with pupils</li> <li>• Knowledge of guidance and requirements around safeguarding children</li> <li>• Knowledge of effective behaviour management strategies</li> <li>• Ability to organise events e.g. school trips, assemblies for parents, school plays, family learning events</li> <li>• Good ICT skills, particularly using ICT to support learning</li> </ul> <p>Desirable</p> <ul style="list-style-type: none"> <li>• Knowledge of Read Write Inc Phonics</li> <li>• Knowledge of CUSP curriculum</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• Ability to be flexible</li> <li>• Conscientious</li> <li>• Enthusiastic</li> <li>• A team player</li> <li>• Committed to getting the best outcomes for all pupils and promoting the ethos and values of the school</li> <li>• High expectations for children's attainment and progress</li> <li>• Committed to closing gaps for disadvantaged pupils</li> <li>• Able to work under pressure and prioritise effectively</li> <li>• Able to maintain confidentiality at all times</li> <li>• Willing to take part in the life of the whole school</li> </ul>

Notes:

This job description may be amended at any time in consultation with the postholder.