

Wrap-around Care Provider

Job Description – Wrap-around Care Provider

Responsible to – Pre-School Manager

Purpose of Post - To provide a high standard of care for the children that attend.

To work as part of a team to provide a safe, fun environment before and after the school day.

To build and maintain strong relationships with parents to enable all children's needs to be met.

Main Duties –

Provide the children with either a nutritious breakfast (Morning) or healthy snacks (afternoon)

To plan simple activities for a range of ages

Advise Manager

Maintain confidentiality

Ensure high standards of safety, hygiene and cleanliness at all times

Other Duties –

Comply with our policies and procedures

Adhere to the staff code of conduct / handbook

Flexibility, shared accountability and team work is required.