

Fenby Avenue
Lascelles Park
DARLINGTON
DL1 4UB
Tel: 01325 380725
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ST JOHN'S CHURCH OF ENGLAND ACADEMY

JOB DESCRIPTION

POST TITLE: Year 4 Class Teacher (Fixed Term from 1st Feb – 31st Oct 2025)
GRADE: Main Scale
REPORTING RELATIONSHIP To the Headteacher

JOB PURPOSE: To carry out the duties of a teacher set out in the statutory conditions of employment for teachers as defined in the School Teachers' Pay and Conditions Document.

This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below.

In drawing up this job description the Local Academy Council and the Headteacher jointly acknowledge their responsibility, in ways defined for Headteachers in their Conditions of Employment, to enable the holder of each post to carry out the assigned duties and responsibilities.

- To carry out the professional duties and responsibilities as stated in the Conditions of Employment which is part of the School Teachers' Pay and Conditions Document, having due regard to the requirements of the National Curriculum, the school's aims, objectives and scheme of work and policies of the Local Academy Council.
- To be familiar with and sustain personal performance against the National Professional Standards for School Teachers.
- Be a role model for teaching and learning and make a distinctive contribution to the raising of standards.
- Contribute effectively to the work of the wider school team.
- Take advantage of appropriate opportunities for professional development and use the outcomes effectively to improve pupils' learning.
- To share the corporate responsibility for the well-being and discipline of all pupils.
- Attend training as directed by the Headteacher plus relevant staff meetings/briefings.

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Teaching Duties

1. You are required to teach a class of pupils in the primary age range and other groups as arranged and agreed, having due regard for the requirements of the National Curriculum, the school's aims, objectives and schemes of work and any policies of the Local Academy Council.
2. Co-ordinate and direct the work of teaching assistants who are assigned to the class.
3. Prepare necessary resources and materials.
4. Maintain a safe and stimulating classroom environment.
5. Maintain classroom resources.
6. Follow the school's assessment and recording procedures.
7. Maintain positive relationships with parents and formally report individual's progress to parents on an annual basis.
8. Participate in meetings at the school, which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
9. Work with the staff team to maintain an attractive and well-organised school environment.
10. Have high expectations of the children in work, attitude and behaviour.
11. Carry out other duties or responsibilities as directed from time to time by the Headteacher, which could reasonably be construed as being in the remit of the post.
12. This post has a high level of contact with, and responsibility for, children.

PLEASE NOTE THAT SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLY WITH ALL COUNCIL/SCHOOL POLICIES, INCLUDING THE NO SMOKING POLICY.

THE POST IS SUBJECT TO A DBS (Disclosure & Barring Service) CHECK AND WILL BE SUBJECT TO RELEVANT VETTING CHECKS BEFORE AN OFFER OF APPOINTMENT IS CONFIRMED – ALSO WILL BE SUBJECT TO RECHECKING AS APPROPRIATE

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PERSON SPECIFICATION: CLASS TEACHER

ESSENTIAL				DESIRABLE		
	Criteria No.	Attribute	Stage Identified	Criteria No.	Attribute	Stage Identified
Qualifications & Education	E1	Qualified Teacher Status	A, C, R			
Training	E2	Evidence of regular participation in Continuing Professional Development	A, C, I			
Experience & Knowledge	E3	Experience of teaching in the primary phase.	A, I, R	D1	Experience of working with children with social communication difficulties	A, R
	E4	Experience of making a significant impact upon children's learning and progress, including children with SEND.	A, I, R	D2	Knowledge and structure of the National Curriculum across the primary phase.	A, R
	E5	A thorough and up to date knowledge of teaching and wider curriculum developments.	A, I, R			
	E8	Experience of supporting inclusion.	A, I, R			
Skills	E9	Able to demonstrate an understanding of curriculum planning, delivery and assessment.	A, I, R, L			
	E10	High quality and reflective practitioner.	R			

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	E11	Ability to utilise a range of teaching styles and strategies to ensure high levels of learning and achievement.	A, I, R, L		
	E12	Ability to motivate and enthuse children and staff.	A, I, R, L		
	E13	Ability to ensure full inclusion of all children.	A, I, R, L		
	E14	Ability to understand how children learn.	A, I, R		
	E15	Willing to develop specialist skills and subject knowledge.	A, I, R		
	E16	Flexibility and adaptability in order to be able to work and communicate with adults, parents and other external agencies.	A, I, R		
	E17	Well organised and able to work under pressure.	A, I, R		
Personal Attributes	E18	Enthusiastic, creative, adaptable and reflective.	A, I, R, L	D4	Willing to support an extra- curricular activity.
	E19	Ability to form and maintain appropriate relationships and personal behaviour with children.	I, R, L		
	E20	Emotional resilience in working with children with challenging behaviour.	I, R		
	E21	High degree of motivation for working with children and young people.	A, I, R		

	E22	Evidence of being able to build and sustain effective working relationships with staff, governors, parents and the wider community.	R			
	E23	Ability to support the Christian ethos.	AF, R, I	D5	Practising Christian	AF/R/I
Special Requirements	E24	Fully supported references.	R			
	E25	Suitability to work with children.	D			

Key – Stage identified	
A	Application Form
C	Certificates
I	Interview
R	References
L	Lesson
D	DBS Check