

PERSON SPECIFICATION FOR POST OF HEAD OF YEAR

<i>Job Requirement</i>	<i>Essential</i>	<i>Desirable</i>	<i>Method of Assessment A/I/T*</i>
Education and Training			
Qualified Teacher status	x		A/I
Further education qualifications in related field(s)		x	A/I
Experience			
Proven ability as an excellent classroom teacher	X		
Experience of working in a large secondary school or similar environment	X		A/I
Experience of utilising ICT and skills to access and retrieve information	x		A/I
Knowledge and Skills			
Use a positive approach to promote excellent learning behaviour.	x		
Willingness to use a variety of teaching and learning strategies to engage all learners.	x		A/I
Open minded, self evaluative and adaptable to change.	x		
Good verbal and written skills appropriate to the need to communicate effectively	x		A/I
Good standard of numeracy and literacy skills	x		A/I
Able to effectively use ICT resources	x		A/I
Ability to work flexibly to meet deadlines and respond to unplanned situations	x		A/I
Ability to work constructively as part of a team understanding Academy roles and responsibilities including own	x		A/I
Ability to absorb a wide range of information	x		A/I
Ability to build and form good relationships with young people, colleagues and other professionals	x		A/I
Be able to maintain confidentiality, acting in a professional manner at all times	x		A/I



Initiative and ability to prioritise one's own work	x		A/I
Commitment to the highest standards of child protection	x		A/I

*A – Application Form I – Interview T - Test