



## Raising Standards Leader / Classroom Teacher

*Please Run as Slide Show to access links on PowerPoint*



Dear Applicant,

Thank you for your interest in joining our team.

We truly believe that Abbey College is an excellent place to work. We have high aspirations for our staff and students and recognise that a happy and well-supported body of staff are essential to reaching our goals as a College.

We are committed to staff development and have a full and extensive programme of CPD activities laid on throughout the year. In 2020, we were proud to receive the Early Career Development Quality Mark, which recognises our effective support and development of teachers in the early stages of their career.

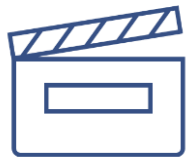
At Abbey College, we aim to provide an excellent education and the best opportunities for the students in our care. As society continues to change, it is important that our school provides a safe and stable environment where all young people feel valued and can learn and achieve to the best of their abilities.

A student's education is not a dress rehearsal; they only get one chance. We believe that high quality teaching, learning and engagement is at the heart of every good school. We run a wide variety of extra-curricular and leadership opportunities for our students allowing them to show their potential in many ways.

I look forward to receiving your application on the enclosed application form, together with your covering letter. If you would like more information about the College, please contact Teresa Holland, HR.

**Mr Andy Christoforou**

**Headteacher, Abbey College**



School video



Curriculum journey



Prospectus



## About Abbey College

Abbey College, Ramsey, is located in a small market town almost halfway between Huntingdon and Peterborough and within easy reach of Cambridge and London. The College is set within extensive, historic and beautiful grounds close to the Parish Church of St Thomas A Becket.

The College is a large 11-18 school with a catchment which extends over a wide rural area. There are approximately 1090 students on role, including a sixth form of 120. We currently have around 60 teaching staff with an additional support team of around 40 members of staff.

The Abbey College Spirit is the set of virtues that underpins our community. The spirit comprises of three key virtues: humility, intuition and passion, which we expect all members of our school community to work towards. The colleges' reward system is based around the virtues; students are recognised when they demonstrate the virtues both in the wider-school and in the community. Students work towards a bronze, silver and gold award over the course of KS3 and wear their badges with pride when they receive them.

For more information about day-to-day life at the College, visit our Facebook page: [www.facebook.com/RamseyAbbeyCollege](https://www.facebook.com/RamseyAbbeyCollege).

**“Leaders and governors have established a culture of high expectations and aspirations for pupils.”**

Ofsted 2018

## About Ramsey

Ramsey is a historic English market-town in the district of Huntingdonshire and the county of Cambridgeshire, which was established around the Ramsey Abbey, a Benedictine monastery. Subsequently the town is brimming with history and has retained a quaint, rural feel.

However, do not be fooled, Ramsey is just 20-25 minutes from bustling cities Peterborough and Huntingdon, and its close-proximity to the A1 motorway also means it is just 40 minutes from Cambridge and 45 minutes from London from Peterborough train station. Therefore its positioning grants it a perfect combination of both rural charm and city comforts.



## Job description

Abbey College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

### Job role and purpose

- Raising Standards Leader
- Teacher

### Responsibilities:

- Raise standards across the year group by removing barriers to learning.
- Lead both the team of tutors and cohort of students. This involves giving a clear vision and direction to work, identifying key areas for improvement and planning appropriate actions to meet them.
- Manage both the people and resources associated with each year group.
- Promote the ethos of the school through leading high quality assemblies.
- Have an overview of the range of barriers to learning that impacting on student progress, with reference to behaviour for learning, in and out of the classroom.
- Build a year group identity and sense of belonging for students.
- Have responsibility for running and contributing to raising achievement plans which includes monitoring and organising intervention groups.

### Teacher Expectations:

- Good or outstanding classroom skills
- Ability to create effective lesson plans
- Ability to use assessment to inform planning for good teaching and learning
- Experience or desire to be involved in a curriculum initiative
- Ability to differentiate materials to meet the needs of learners
- Experience or desire to raise standards of achievements
- Willingness to continue to develop own expertise
- Ability to build good relationships with students and colleagues
- Be well organized and able to obtain accurate records
- Ability to use ICT effectively to engage students
- Humble, Intuitive and Passionate

### Raising Standards Leader and Classroom Teacher

Start: 19<sup>th</sup> April 2022

Application deadline: 22<sup>nd</sup> February 2022

Shortlisting: 22<sup>nd</sup> February 2022

Interviews: 28<sup>th</sup> February 2022

Salary: MPS/UPS with TLR £4644

### **Safeguarding:**

The RSL will have:

- The ability to safeguard and promote the welfare of children and young people
- Appreciation of the significance of safeguarding and ability to interpret this accurately for all individual children and young people whatever their life circumstances
- A good understanding of the safeguarding agenda and an ability to contribute towards a safe environment

The duties and responsibilities of the subject element of the post may vary from time to time according to the changing needs of the school. Any section of the job description may be reviewed at the discretion of the Headteacher in the light of those changing requirements and in consultation with the post holder and governing body.

A more comprehensive job description and person specification can be found below.

Please complete the attached application form and return with a covering letter of no more than one side of A4 to Lee Valentine  
**[Lee.valentine@abbeycollege.cambs.sch.uk](mailto:Lee.valentine@abbeycollege.cambs.sch.uk)**

**Job Description:** Raising Standards Leader / Classroom Teacher

**Start Date:** Easter 19<sup>th</sup> April 2022

**New Scale Point:** MPS/UPS with TLR £4644

### **Job Overview**

- Raise standards across the year group by removing barriers to learning.
- Lead both the team of tutors and cohort of students. This involves giving a clear vision and direction to work, identifying key areas for improvement and planning appropriate actions to meet them.
- Manage both the people and resources associated with each year group.
- Promote the ethos of the school through leading high quality assemblies.
- Have an overview of the range of barriers to learning that impacting on student progress, with reference to behaviour for learning, in and out of the classroom.
- Build a year group identity and sense of belonging for students.
- Have responsibility for running and contributing to raising achievement plans which includes monitoring and organising intervention groups.

### **Tutor Programme**

- Lead and manage a team of tutors to promote, monitor and intervene in the Spirit, attendance, punctuality, personal development and mental well-being of each student.
- Organise and implement the framework for daily tutorial activities. This includes both day to day administrative tasks (uniform and equipment checks, behaviour and attendance actions) and year specific tasks (preparation for exams, options, addressing emerging issues).
- Ensure that all tutors have access to relevant materials in order to deliver high quality tutorial activities.
- Ensure all tutors understand, and are actively implementing the key aspects of the school's policies including those for behaviour, attendance, uniform and safeguarding.
- Set the agenda for tutor meetings which should include a development item.
- Make a significant contribution to the induction of tutors referring any individual training needs to the member of SLT with responsibility for staff INSET.



## Ethos

- Promote and celebrate 'Spirit' across the year group, including rewards assemblies.
- Coordinate the extra-curricular offer across the year group.
- Oversee 'in year' admissions for new students. This will include liaising with the member of staff responsible for admissions, meeting potential students and parents and in conjunction with key staff organising timetables and setting.
- Monitor the settling in of new students.

## Teaching

- To ensure good or outstanding classroom teaching;
- Create schemes of learning that are engaging and effective;
- Ability to use assessment to inform planning for good teaching and learning;
- Experience or desire to be involved in a curriculum initiative;
- Ability to differentiate materials to meet the needs of learners;
- Experience or desire to raise standards of achievements;
- Willingness to continue to develop own expertise;
- Ability to build good relationships with students and colleagues;
- Be well organized and able to obtain accurate records;
- Ability to use data to target intervention;
- Ability to evaluate and adapt methods to ensure continuing progress.
- To raise standards of Teaching and Learning across the department and the wider school, monitor progress towards agreed aims, in collaboration with the Lead Learner.
- To provide specialist subject expertise to assist departmental staff, including co-planning with colleagues and advising and training staff on positive behaviours for learning.

- To ensure high standards of Teaching and Learning in Maths and latterly across the school, through CPD, intervention and with the Lead Learner for Maths via the high quality curriculum and Schemes of work. This will include the production of high quality teaching and learning resources and materials for use across the department and School.
- Teach outstanding lessons, as a model of good practice within your area, engage with students to ensure that they all make exceptional progress. You will maintain an open door policy for other staff to see model practice.
- To lead, develop and enhance the teaching practice of others within your area across the School.
- To work alongside the Lead Learner for Maths to coach and mentor staff in order to develop their teaching.
- Lead groups of CPD activities in area of expertise.
- Support School priorities and targets for the faculty.



### **Wellbeing**

Ensure all pupils have equal access to learning using appropriate strategies and resources, where necessary.  
Liaise with pastoral staff members to ensure the wellbeing of pupils and their full participation in school life.  
Raise any concerns regarding pupils' behaviour with the relevant Raising Standards Lead.  
Implement any specific arrangements for individual pupils, ensuring that relevant staff members are aware of the measures in place.  
Provide individual pastoral support to pupils, where necessary.  
Continuously motivate and challenge pupils, whilst promoting and reinforcing self-esteem.

### **Safeguarding**

To have the ability to safeguard and promote the welfare of children and young people.  
Appreciate the significance of safeguarding and interprets this accurately for all individual children and young people whatever their life circumstances.  
To have a good understanding of the safeguarding agenda and can demonstrate an ability to contribute towards a safe environment.  
The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post.

### **Variation Clause**

This job description will be reviewed and updated periodically in order to ensure that it relates to the job performed or to incorporate any proposed changes.  
This procedure will be conducted by the Headteacher or line manager in consultation with the post-holder. In these circumstances it will be the aim to reach agreement on reasonable changes but if agreement is not possible management reserves the right to make changes to the job description following consultation.

		Met	To be addressed by
Education and Qualifications	<ul style="list-style-type: none"> <li>• Willingness to continue to develop own expertise (evidenced through continuing professional development).</li> <li>• Appropriate qualifications, experience and any other requirements needed to perform the role in relation to safeguarding and promoting the welfare of children and young people.</li> <li>• Qualified Teacher Status</li> <li>• First/Second Class Degree</li> <li>• Willingness to continue to develop own expertise (evidenced through continuing professional development).</li> <li>• Appropriate qualifications, experience and any other requirements needed to perform the role in relation to safeguarding and promoting the welfare of children and young people.</li> </ul>		Application
Knowledge of schools	<ul style="list-style-type: none"> <li>• Evidence of consistently good or outstanding teaching and learning.</li> <li>• Evidence of good or outstanding classroom management skills.</li> <li>• The ability to use ICT effectively to engage students.</li> <li>• The ability to create effective lesson plans.</li> <li>• An understanding of how to use assessment to inform planning for good teaching and learning.</li> <li>• The ability to differentiate materials to meet the needs of learners.</li> <li>• Experience or desire to be involved in a curriculum initiative.</li> <li>• Experience or desire to raise standards of achievement.</li> </ul>		Application/Interview
Personal Qualities and being an Ideal Team Player (Humble, Intuitive and Passionate)	<p><b>Humble by:</b></p> <ul style="list-style-type: none"> <li>• accepts praise and praises the team, apologising immediately when necessary;</li> <li>• uses good manners, humour appropriately and allows others to speak and be heard;</li> <li>• shows a willingness to model what the team has agreed.</li> </ul> <p><b>Intuitive by:</b></p> <ul style="list-style-type: none"> <li>• actively listens and maintains good eye contact;</li> <li>• pays attention and remembers the detail;</li> <li>• chooses the time and method of communication to suit the circumstances to build positive relationships.</li> </ul> <p><b>Passionate by:</b></p> <ul style="list-style-type: none"> <li>• being solution focused and uses positive language</li> </ul>		Interview

	<ul style="list-style-type: none"> <li>• volunteering to contribute to the team beyond their immediate role</li> <li>• publically displaying and living the school values</li> <li>• having a sense of responsibility for the team and their objectives;</li> <li>• being curious, proactive, ambitious and optimistic</li> </ul>		
Skills, Knowledge and Aptitude	<ul style="list-style-type: none"> <li>• Excellent understanding of requirements of role.</li> <li>• Able to motivate students and staff.</li> <li>• Able to build good relationships with students.</li> <li>• Ability to communicate effectively with different audiences, orally and in writing.</li> <li>• Well organized and able to maintain accurate records and track students' performance.</li> <li>• Awareness of current educational developments</li> <li>• Ability to reflect on practice.</li> </ul>		Application/Interview
Commitment	<ul style="list-style-type: none"> <li>• Committed to inclusive education.</li> <li>• A belief in the value of individuals and that every child genuinely matters.</li> <li>• Relevant person and professional development</li> <li>• Working in an environment where experiences included taking initiative and self motivation</li> <li>• Working as a member of a team</li> </ul>		Application/Interview

## Abbey College

### Details for applicants

#### Would you like to visit us?

Informal visits are welcomed. We are not as far away as you think and driving through the countryside each morning is a very pleasant way to start your day! You'll find us just 20 minutes from Peterborough and Huntingdon, and commutable from Cambridge too. Why not come and visit us so we can show you more of our school?

#### What do I do if I want to know more before applying?

You are very welcome to come and visit our wonderful school, please just let us know and we will arrange a tour of the department and wider school. More information is available on our website. However, if you have any further questions, please contact Lee Valentine [lee.valentine@abbeycollege.cambs.sch.uk](mailto:lee.valentine@abbeycollege.cambs.sch.uk)

We look forward to meeting you and receiving your application. [www.abbeycollege.cambs.sch.uk](http://www.abbeycollege.cambs.sch.uk)

#### Safeguarding Statement

The post holder's responsibility for promoting and safeguarding the welfare of children and young people for whom s/he comes into contact will be to adhere to and ensure compliance with the College's Child Protection Policy Statement at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the College s/he must report any concerns via the online reporting system MyConcern, or where there is an immediate risk directly to a member of the Designated Safeguarding team.

#### Application Form

Please contact Lee Valentine [lee.valentine@abbeycollege.cambs.sch.uk](mailto:lee.valentine@abbeycollege.cambs.sch.uk) for an application form. Or use the link below to our school website.

<https://www.abbeycollege.cambs.sch.uk/about-us/vacancies>





Abbey College Main Office  
Abbey College, Abbey Road,  
Hollow Lane,  
Ramsey  
Cambridgeshire  
PE26 1DG

**Telephone:** 01487 812352  
**Email:** [office@abbeycollege.cambs.sch.uk](mailto:office@abbeycollege.cambs.sch.uk)  
[www.abbeycollege.cambs.sch.uk](http://www.abbeycollege.cambs.sch.uk)