

THE RUSHMERE  
PARK ACADEMY

# WHY WORK FOR THE RUSHMERE PARK ACADEMY?

## ABOUT US

- At The Rushmere Academy, we put our children at the heart of everything we do, to serve our local community
- You'll be working alongside a collaborative, forward thinking, friendly and supportive team of around 50 staff
- Unparalleled CPD opportunities with The National College catered to your development needs
- Excellent opportunities to develop and grow in a successful and expanding Trust
- Fantastic children with a wonderful desire to learn
- Employee of the month scheme, winning shopping vouchers
- Fantastic staff benefits that make a difference to your work-life balance

## WE LOOK FORWARD TO HEARING FROM YOU

Please read the information in this pack. If you are interested in this job opportunity, please apply online today via our career site on:

[www.advantageschools.co.uk/join-us/work-for-us](http://www.advantageschools.co.uk/join-us/work-for-us)

If you have any questions about the role or would like to visit the academy, please contact **HR Recruitment, Jay Powell on 01582 211 226** or [jpowell@advantageschools.co.uk](mailto:jpowell@advantageschools.co.uk)

If you decide to apply, you should include a letter with your application form on no more than two sides of A4, giving your reasons to for applying for the post, addressing information you have read in the pack with particular reference to the person specification and outline any relevant experience you would bring to the trust. Please do not send a generic letter; we really are looking for someone who is prepared to respond to us as an individual trust. You can be sure we will take time and care in reading your letter; we appreciate how much energy goes into it.

## SAFEGUARDING

"We believe in the safeguarding and welfare of children and expect all staff to share this view."

The academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service. We are an equal opportunities employer.

The Department of Education (DfE) has set out statutory guidance 'Keeping Children Safe in Education' for schools and colleges on safeguarding.

Safeguarding is defined in paragraph 4 as: "Protecting children from maltreatment; preventing impairment of children's health or development; ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and taking action to enable all children to have the best outcomes."

The definition of 'children' includes everyone under the age of 18.

## STAFF TESTIMONIAL

*"Working at The Rushmere Park Academy means working alongside a team of caring and committed fellow professionals.*

*The time and hard work that all members of staff invest into the school generates a significant impact on the progress that the children make. I have gained an immense amount pride and satisfaction thinking about the part I have played in this. I am looking forward with relish to the next chapter in the school's life as it changes into Rushmere Park Academy."*

**Helen Hoare – Class Teacher**



# OUR LEADERSHIP

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Dear Applicant,

Hello and welcome to The Rushmere Park Academy.

We are a thriving, friendly lower school and nursery at the heart of Leighton Buzzard, welcoming children from across the town. The school boasts a generously sized site with extensive grounds and two halls.

At The Rushmere Park Academy, you will be joining a friendly, ambitious team, committed to giving our children the very best start to their education.

As an academy within The Shared Learning Trust, our children and staff are supported to strive, achieve and believe as we work closely with families and community partners, offering a positive and nurturing environment in which to work and learn.

Kind regards,  
Mr Jonathan Callender  
Head of School

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Thank you for taking the time to read our information pack and finding out more about Advantage Schools.

I am very proud of our family of schools. Together we are determined to maximise educational provision in this region, ending educational disadvantage.

At Advantage Schools, we 'punch above our weight'. Despite being a medium-sized trust we have been involved in national policy. We are a delivery partner for the National Professional Qualifications, the Early Career Framework. We deliver very large amounts of bespoke training via the Advantage Schools Knowledge Exchange. We share our work with other like-minded schools and trusts, and work towards being an 'outlier' organisation

Our collaborative partnership of schools provide exceptional educational provision inside and outside of the classroom for all of our children. Our schools ensure that pupils are supported, monitored and encouraged, ensuring that their learning experience will be challenging, rewarding and memorable. Pupils enjoy their time at our academies and give back to the wider community.

I am one of the Department for Education's National Behaviour Advisors, and at Advantage Schools, we have a national reputation for excellent behaviour and a focus on strong outcomes. We take behaviour and curriculum really seriously. Our teachers must be able to teach, and pupils able to learn. Our curriculum is an entitlement for all – we do not make exceptions in our high aspirations. But our families, colleagues and trustees are hungry for more. We will, therefore, recruit a colleague who is hungry for the school and trust to be better still; who will not tolerate mediocrity; who will challenge when required and inspire regularly. This will be underpinned by substantial knowledge about education.

We expect hard work, but we support and manage workload so that you can do the job sustainably.

If you are interested in the post but are unsure whether you have the skills and expertise that would make you ready to apply, please do get in touch for an informal, honest conversation. We can arrange tours of our schools and are happy to put you in touch with relevant colleagues. We will ensure that the right candidate is fully supported with training and through our established support network.

I very much hope that we receive your application.

With best wishes, Stuart Lock





# ABOUT THE RUSHMERE PARK ACADEMY

## **Achievement of Pupils: 'GOOD'**

The school has adopted well-structured programmes for teaching reading, writing and mathematics in small groups, and this helps pupils to make good progress. Work is well tailored to their needs.

## **Quality of Teaching: 'GOOD'**

No pupil is held back from reaching their potential, as in every group the work is sufficiently demanding for them.

## **Behavior and Safety of Pupils: 'GOOD'**

The behaviour of pupils is good. They have positive attitudes to learning and work hard. Pupils speak with enthusiasm about their educational experiences. They are polite and considerate of one another.

## **Leadership and Management: 'GOOD'**

Much of their success is down to rigorous checks on the quality of teaching, careful tracking of pupils' progress, and high quality training for staff. Effective action is then taken to address any issues that are identified. Teaching staff are very positive about the way their skills are developed and how they are encouraged to take on new responsibilities.



# VALUES



## INTEGRITY, AMBITION, EXCELLENCE

We are a unique family of schools, sharing our practice and beliefs to enable young people to achieve the very highest standards.

At Advantage Schools, we provide exceptional opportunities for all to be knowledgeable with experiences that broaden horizons. We ensure our children, students and adults cultivate a strong self-belief so that they can flourish and develop into successful, well-rounded, self-respecting people.

Our commitment to this vision can be demonstrated by our values.

### INTEGRITY

We provide a caring, nurturing environment where children and young adults feel happy, healthy and supported. Our academies will be places of safety, enabling pupils to develop courage, strong ambition and be the best that they can be.

We act honestly and transparently, advocating for pupils even when this causes difficulties.

We work together to share innovative practice and to provide a wealth of opportunities for all pupils and staff.

We focus on the development of all our colleagues through quality recruitment and retention, with excellent opportunities for clear and dynamic career progression.

### AMBITION

We provide exceptional lessons enabling our pupils to be highly successful.

We share the most impactful approaches to teaching, curriculum and assessment, ensuring an interesting, inclusive and challenging education is on offer in each of our schools.

Our aim is to guarantee excellent 2-19 provision, with clear progression routes for all. You can expect excellent behaviour and conduct at all times, allowing all to make progress and achieve.

### EXCELLENCE

We enable all of our pupils to develop and flourish, through close working and regular communication with our families and local community.

Our Cross-Trust focus is to ensure children are supported to meet ambitious targets and to provide exciting opportunities both inside and outside of the classroom.

# STAFF BENEFITS

We offer a fantastic range of benefits across our trust, supporting our staff in a variety of ways. Ranging from an extensive **Wellbeing package**, to free tea and coffee, you can be reassured that we have your best interests at heart.



Refer a friend £500 bonus scheme



Enhanced pension employer's contribution & death in service payment



Free eye test vouchers for all staff members



Cycle to work scheme



Staff social events, including 5-a-side football and BBQs



Support for all staff with an experienced licensed counsellor



Car scheme through salary sacrifice



We are in the process of a big benefit review. Watch this space!

## CAREER PROGRESSION

Offering all our colleagues the opportunity to progress and flourish within their careers is paramount at Advantage Schools.

To continue our support for all our colleagues we offer the opportunity of professional development by studying for NPQs which are all completely funded and offer tailored middle leader training for those who are eligible.

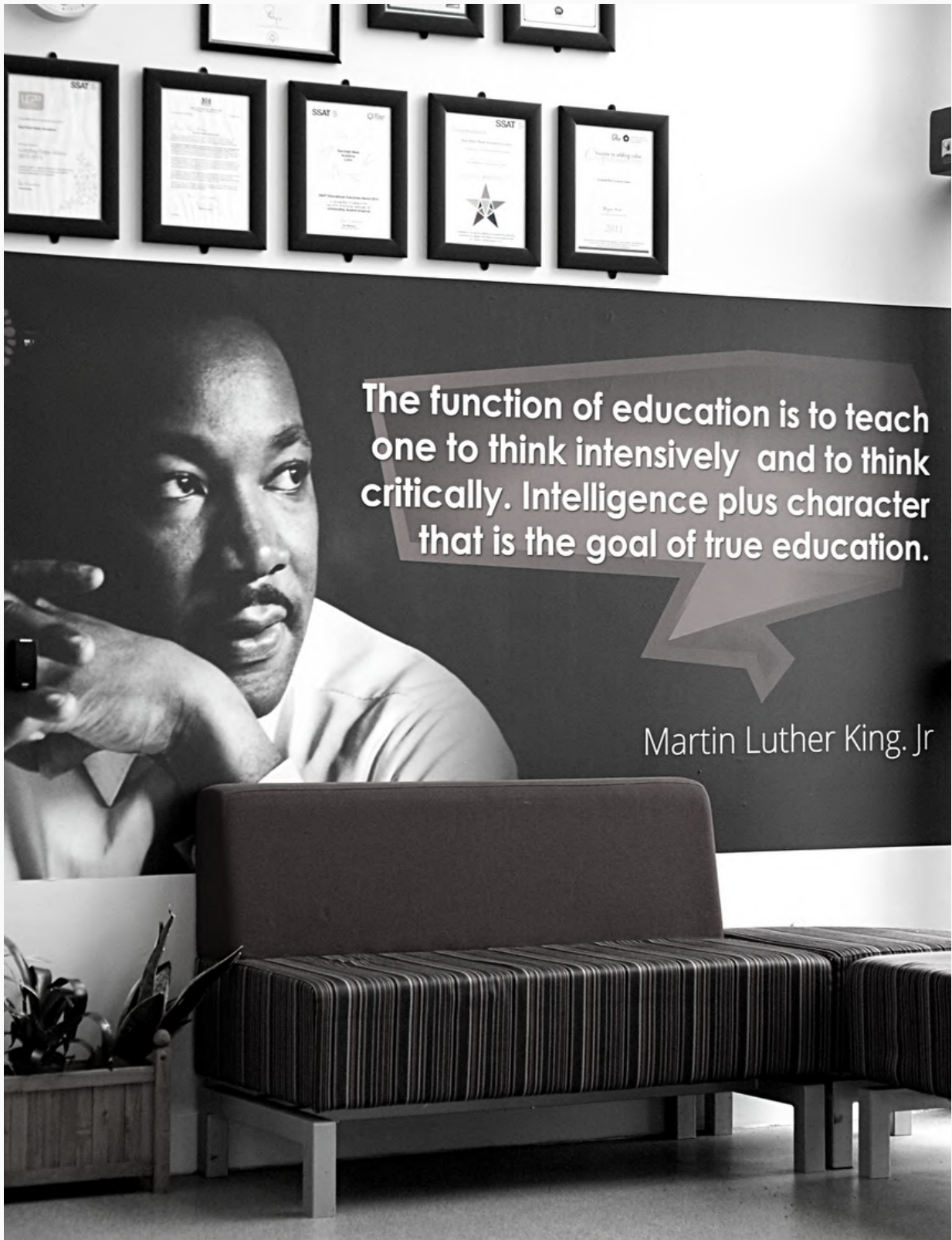
We also offer CPD through The National College, offering a huge variety of CPD courses to all staff.



## EMPLOYEE ASSISTANCE PROGRAMME

All colleagues have access to our Employee Benefits Programme, offering them a huge range of perks from vouchers, to free hot drinks or sausage rolls, from online gym classes to free online movies and a substantial **wellbeing package**.

# RECRUITMENT BOOKLET



The function of education is to teach one to think intensively and to think critically. Intelligence plus character that is the goal of true education.

Martin Luther King. Jr

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**SEE MORE AT**

[WWW.THESHAREDLEARNINGTRUST.ORG.UK](http://WWW.THESHAREDLEARNINGTRUST.ORG.UK)



## Nursery Practitioner

The Rushmere Park Academy are looking to recruit an experienced and hardworking Nursery Practitioner to join our delightful and successful Nursery provision on a full-time basis.

We are looking to appoint a caring and patient individual willing to work as part of a team to provide a purposeful, stimulating environment that is rich in learning opportunities, which allow all our children to play, develop and learn.

It is very important to us that we provide a high level of physical, emotional, social and intellectual care for all our children ensuring positive development and growth. Therefore, we are seeking a new member of our team with experience working in a Nursery setting that will be as equally committed and passionate as we are.

### Key Duties

- To promote the acceptance and inclusion of the pupils with SEND, encouraging pupils to interact with each other in an appropriate and acceptable manner
- Monitor the pupil's response to the learning activities and, where appropriate, modify or adapt the activities as agreed with the teacher to achieve the intended learning outcomes.
- To give positive encouragement, feedback and praise to reinforce and sustain the pupil's efforts and develop self-reliance and self-esteem.

### The successful candidate will

- Have experience of working with young children and understand the level of responsibility inherent in working with nursery age children.
- Have a level 2 or 3 qualification (desirable)
- Have up to date knowledge of legislation relating to Early Years such as EYFS, SEND, Safeguarding and the Childcare Act 2006
- Have knowledge of child development and children's' needs
- Have the ability to encourage partnership working between parents/carers and families
- Be able to communicate well with both adults and children
- Be passionate, attentive, and patient, with an up-beat energy for busy days in our school.
- Hold good organisational skills and have the ability, flexibility and willingness to take on other responsibilities or duties as deemed necessary
- Understand Equal Opportunities and an awareness of Health and Safety and practical hygiene issues

### Job Specifics

**Start Date:** Asap or following a notice period

**Salary:** AS 1- 2 £23,773-£23,956 FTE Actual pro rata salary £19,515-£19,665

**Job Role:** Permanent, Full-time, Term-time + INSET days. 35 hours per week Mon-Fri 8:30am to 4pm

The Trust reserves the right to interview and appoint a suitable candidate before the deadline date.





## **Job description**

### **Main Function:**

To provide high quality care for all children in a fun and stimulating environment, while nurturing excellent relationships with parents and focussing on building the foundations of learning for every child.

### **Key Responsibilities:**

1. Plan and lead stimulating and educational activities in line with the EYFS
2. Support children's personal, social and emotional development
3. Support children's development through reading, writing and numeracy
4. Maintain detailed records about each child including their development, attendance, behaviour, milestones and next steps
5. Carry out observations and assessments of children
6. Prepare children for next stages in their education
7. Monitor children at mealtimes
8. Support children with personal hygiene routines
9. Plan and lead outdoor activities
10. Ensure the safety of all children
11. Ensure the environment is safe, clean and welcoming
12. Support children with SEND
13. Understand and adhere to all policies and procedures

The post holder may be required from time to time to undertake other duties within the school as may be reasonable expected.



## Person Specification

| Candidates will be assessed on the following:   | Essential | Desirable |
|---|-----------|-----------|
| <b>EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS</b>  |           |           |
| Minimum level 3 Childcare qualification   | ✓         |           |
| Hold a valid Paediatric First Aid certificate   |           | ✓         |
| A good standard of Numeracy and both written and oral English   | ✓         |           |
| <b>EXPERIENCE</b>   |           |           |
| Previous employment in Early Years  | ✓         |           |
| Previous experience of working with children with special educational needs   |           | ✓         |
| Experience of supporting or leading other adults  |           | ✓         |
| Demonstrable experience of effective record keeping   |           | ✓         |
| <b>SKILLS/KNOWLEDGE/ABILITIES</b>   |           |           |
| Ability to communicate effectively and appropriately with children and adults   | ✓         |           |
| Knowledge of the child development and the EYFS   | ✓         |           |
| Knowledge of how/when best to intervene in children's learning in order to help them progress   | ✓         |           |
| Patience and resilience   | ✓         |           |
| Team working experience and attitude  | ✓         |           |
| Ability to prioritise tasks and to set and meet deadlines   | ✓         |           |
| Passion for and commitment to the educational needs and the development of happy and competent children   | ✓         |           |
| Creativity; the ability to engage children both inside and outside of learning times  | ✓         |           |
| Ability to forge relationships based on mutual respect and understanding  | ✓         |           |
| Ability to demonstrate knowledge and commitment to Equality and Diversity and how this has been applied in previous roles                           | ✓         |           |
| A knowledge and understanding of the requirements of Safeguarding Children and Vulnerable Adults in the education sector as applicable to this role | ✓         |           |
| A knowledge and understanding of health and safety standards and best practice  | ✓         |           |

We will consider any reasonable adjustments under the terms of the Disability Discrimination Act (1995), to enable an applicant with a disability (as defined under the Act) to meet the requirements of the post.