

## PERSON SPECIFICATION



**Closing Date: Wednesday 10<sup>th</sup> July 2024, 9:00am**

**Post: Breakfast Club Assistant – Fixed Term**

|   | Essential   | Desirable  | Possible Evidence |
|---|---|--|-------------------|
| <b>Qualifications</b>                                     | Good personal experience of supervising /parenting children   | First Aid<br>GSCEs in English and Maths or equivalent<br>Food Hygiene                        | Application form  |
| <b>Experience</b>   |   | Previous experience within a school environment and After school club setting                | Application Form  |
| <b>Professional Knowledge, Understanding &amp; Skills</b> | Patience and understanding with pupils aged 4-11yrs<br>Sound behaviour management skills<br>Clear spoken English<br>Ability to use common sense during an incident<br>Ability to respond effectively and quickly during in the event of an accident or critical incident<br>Ability to communicate to children aged 4 – 11yrs<br>Flexible and adaptable<br>Possess professional confidence and are able to work independently.<br>Understanding of ‘Keeping Children Safe in Education’ as the role will be classed as regulated activity | Ability to be active<br>Ability to work in all weathers<br>Ability to be flexible with tasks | Application Form  |
| <b>People Management Skills</b>                           | Willing to take instruction<br>Able to use their initiative<br>Can work as part of a team   | Good communication skills<br>Communicate effectively with pupils, parents, & colleagues      | Application Form  |
| <b>Other Personal Qualities</b>                           | Self-evaluative, positive & adaptable to changing circumstances & new ideas<br>Enthusiasm for the post<br>Strong team player<br>Sense of humour<br>Possess good organisational skills<br>Sociable & outgoing<br>Be in good health   |  | Application Form  |

Above all, you need to like children, want the very best for them and be prepared to put their needs first