

Person Specification

Job Title: 1 to 1 Teaching Assistant

Education and Qualifications	Essential	Desirable	Assessment
Educated to a minimum of GCSE (or equivalent) Grade 4 in maths and English.	✓		A
Additional SEN qualifications.		✓	A
Willingness to undertake CPD	✓		A/I
Experience	Essential	Desirable	Assessment
Previous experience of working with children	✓		A/I
Previous experience working in partnership with parents		✓	A/I
Experience of working as part of a team		✓	A/I
Knowledge and understanding	Essential	Desirable	Assessment
Understanding of health and wellbeing, safety and child protection	✓		A/I
Awareness of data protection and confidentiality	✓		A/I
Computer literate and proficient (E mail, word processing, spreadsheet)	✓		A/I
Understanding of the School ethos and values		✓	A/I
Skills and abilities	Essential	Desirable	Assessment
Effective oral and written communication skills	✓		A/I
Excellent behaviour management skills	✓		I
Excellent planning and organisational skills	✓		I
Competent ICT skills	✓		I
Proficient with school online systems		✓	A/I
Personal qualities	Essential	Desirable	Assessment
Ability to act on own initiative	✓		I
Ability to work in a team	✓		I
High standards in your attendance and punctuality	✓		I
Self-confidence and resilience		✓	I
Good sense of humour		✓	I
Child Protection	Essential	Desirable	Assessment
Support the Academy and Trust policies on safeguarding and child protection	✓		A/I

A – Application form

I - Interview