

# Pickwick Academy Trust



## LEARNING TUTOR

### PERSON SPECIFICATION

#### **Job Related Knowledge/Aptitude/Skills**

##### ***Knowledge***

- Has potential to become a competent Learning Tutor demonstrating a basic knowledge of modern primary practice - Essential
- Willing and able to work co-operatively with other colleagues - Essential
- Ability to demonstrate an awareness of recent educational thinking - Essential
- Ability to respond to the basic requirements of the Learning Tutor - Essential
- Be aware of the national guidance and local procedures for your own role and responsibilities within these for safeguarding and promoting children's welfare - Desirable
- Understanding of Health and Safety in the workplace - Desirable
- Know about the likely impact the key transitions, such as divorce, bereavement, family break-up etc. have on children - Desirable

##### ***Aptitude & Skills***

- Demonstrate an interest in working with children from a wide variety of backgrounds - Essential
- Ability and willingness to teach a wide age range and to work within the foundation stage, key stage one and two - Essential
- Ability to work as a team member and share the school's vision - Essential
- Identify developmental or behavioural changes in children and seek advice, information and/or support where necessary - Essential
- Ability to offer a wide range of skills and to use relevant personal interests to advantage when working with children - Essential
- Demonstrate leadership abilities - Desirable

##### ***Experience***

- Recent, relevant experience of working with children - Essential
- Experience of a special curriculum development an advantage - Desirable
- Working with/supervising children in groups or on an individual basis - Essential
- The ability to relate to and inspire children with their learning - Essential

- Experience in supporting children in their development - Essential
- Understanding foundation stage and primary curriculum - Essential
- Ability to use own initiative - Essential
- Experience of liaising professionally with parents and other professionals - Essential
- Committed to own learning and professional development - Essential

### **Educational Achievements/Qualifications**

- Competent in English and Maths to at least GCSE Grade C
- A further education qualification would be an advantage but not essential.

### **Personal Qualities**

- Ability to establish good relationships with children, colleagues and parents.
- Understanding and empathy towards ethos and philosophy of a community school.
- Show a desire to encourage parental involvement in school life.
- Willingness to be involved in the activities of the PTA.
- Committed to childrens safeguarding
- A sympathetic and understanding attitude towards all children
- Ability to demonstrate the limits of confidentiality that apply to the job
- Effectively engage and communicate with children
- Build respectful and trusting relationships with children
- Communicate efficiently with colleagues and other professionals
- Sympathetic to the positive ethos of the school
- Must be able to demonstrate a good working ethic including good attendance and arrival at the work place
- A good sense of humour
- Flexible approach
- Ability to demonstrate confidentiality in relation to children and school
- Understanding the importance of sharing information, how it can help and the dangers of not doing so
- Offer a wide range of skills and personal interests

At Pickwick Academy Trust we are committed to safeguarding children and promoting the welfare of children and young people and we require anyone joining our school to actively contribute to this commitment. All successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks.