**PERSON SPECIFICATION**

**Catering Assistant**

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| **Attributes** | **Essential** | **Preferred** |
| **Education/**  **Qualifications** | * Willingness to undertake relevant training | * Relevant Training and Cookery Qualification or equivalent experience * Food Safety Level 2 |
| **Experience** | * Experience and knowledge of working in a catering environment * Excellent organisational skills * Strong communication and interpersonal skills * Ability to manage multiple tasks and respond to emergencies effectively | * Food hygiene and cookery skills * Knowledge and understanding of catering. Related legislation, such as Natasha’s Law 2021 |
| **Skills/Knowledge/ Aptitude/ Personal Qualities** | * Have effective oral and written communication skills * Dedicated and proactive * Ability to meet the physical requirements of the role * Willingness to participate in whole school activities i.e., open days and community events * Able to work on own initiative and be self- motivated * Commitment to equality, diversity and inclusion principles * Flexible approach with the ability to think creatively, solving problems with a ‘can do’ attitude to detail and a calm, pleasant manner |  |

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| **Attributes** | **Essential** | **Preferred** |
| **Skills/Knowledge/ Aptitude/ Personal Qualities** | * Works well under pressure * Ability to maintain confidentiality at all times * Demonstrates trustworthiness and reliability * Well presented |  |
| **Physical** | * Good general fitness and mobility |  |
| **Other** | * Willingness to learn new skills and undertake further training * To work the required hours as specified in the General Information for this job | * Willingness to sometimes adjust working arrangements to meet changed circumstances |