



Watford Grammar School for Girls

Person Specification	
Position:	PE & Sports Assistant
Department:	PE Department

	Requirement	Desired/Essential	Assessment
Qualification	A passion for sporting achievement and the participation of all ages and abilities; a good honours degree in Physical Education or related subject area	Essential	Application Form
Specific Training Requirements	Training will be given in a range of areas including school based MIS. We can offer you a wide ranging experience and the opportunity to make a significant contribution to the future of the department.		
Experience	Proven organisational and administrative skills.	Essential	Application Form Interview
Knowledge	IT skills and experience	Essential	Application Form Interview
Skills & Competencies	Excellent organisational and administrative skills.	Essential	Application Form Interview
Communication Skills	Articulate and accurate communication.	Essential	Application Form Interview
Personal Attributes	A commitment to raising achievement and providing challenge. Ability to work as part of a team. Willingness to take a full part in extended-curricular activities, including day trips. In sympathy with the aims of the school. Enthusiasm, energy, initiative and a sense of humour.	Essential Essential Essential Essential	Application Form Interview
Other			

Notes



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Applicants called for interview should note that the interview itself (and/or any additional tasks to be performed, if applicable) will be appropriate to the role advertised and:

- Focus on the requirements to carry out the duties of the job, as described
- Explore issues relating to the safeguarding and promoting the welfare of children, including
 - Motivation to work with children and young people
 - Ability to form and maintain appropriate relationships and personal boundaries with children and young people
 - Emotional resilience in working with challenging behaviours
 - Attitudes to use of authority and maintaining discipline
- Be used to explore any relevant issues arising from references received