Person Specification

After School Club Assistant (Grade 1 – SCP 2)

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|  | Essential | Desirable  |
| Qualifications | * Good standard level of education and ability to demonstrate basic English, Maths and communication skills.
* 5 GCSE’s (or equivalent), including Maths and English.
* Some knowledge of basic food handling.
* Food Safety Certificate, or willingness and ability to train and pass.
* First aid qualification, or willingness and ability to train and pass.
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| Work or relevant experience  |  | * Experience of working with children.
* Experience of working in an educational setting or other relevant environment.
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| Knowledge and understanding | * Encouraging fair and caring behaviour among the children.
* Encouraging independence and self-esteem.
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| Skills and Abilities (relevant to post) | * Good communication skills and the ability to relate well to children, staff, and parents.
* Ability to maintain accurate records.
* Sufficiently fluent in spoken English to ensure effective performance in the role.
 | * Evidence of working well as part of a team.
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| Personal Qualities  | * Ability to bring to the role, initiative, enthusiasm, and commitment.
* Flexibility and reliability.
* Willingness to develop skills with further training.
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| Special Conditions | * Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check.
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