

## **Pastoral and Attendance Manager – Grade 4**

33.75 hrs per week (term time only)

8:30- 3:45 each day

February 2025 start

St Laurence Church Junior School, Northfield, Birmingham, B31 2DJ

Headteacher: Mr Andrew Murphy

Chair of Governors: Mrs J Saunders

The Headteacher and Governors of St Laurence Church Junior School are seeking to appoint a Grade 4 pastoral and attendance lead to support and promote good attendance as well as provide support and advice to children and families. You will be required to build a strong bond with the pupils you are working with in order to provide the highest level of support, therefore it is important you are able to build relationships quickly and understand the needs of the pupils you will be supporting. Our school has recently reviewed its behaviour and relationships policy and our ethos is built around using Zones of Regulation and emotion coaching to support children.

### **We are looking for someone who:**

- is nurturing and caring
- is empathetic and has a passionate approach to children
- is proactive, flexible and willing
- has the ability to build rapport with disengaged children
- is confident in working with children with challenging behaviour
- has a passion for helping children overcome barriers to learning
- has the ability and experience to run small group interventions
- can liaise with teachers, SENDCO and parents
- can monitor and evaluate pastoral strategies
- desirably has an understanding or experience of working with children/young people with Autism, ADHD, sensory processing difficulties or learning difficulties, SEMH and trauma
- can promote positive attendance strategies and work closely with parents and families.

### **We can offer you:**

- a school where together we are **‘Learning, Loving and Sharing, guided by Jesus’**
- a school that has a strong Christian ethos and puts children at its heart
- the opportunity to work with wonderful, caring and enthusiastic children
- a nurturing environment where positive relationships are established
- an opportunity to work with a happy and supportive team of staff
- a school that passionately believes in growing the skills and knowledge of staff
- a school with a truly broad curriculum that offers children fantastic opportunities

**Tel: 0121 464 6499 Email: [enquiry@stlrncj.bham.sch.uk](mailto:enquiry@stlrncj.bham.sch.uk)**



This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement. St. Laurence Church Junior School is committed to safeguarding and promoting the welfare of children. We expect all staff and volunteers to share this commitment. We will ensure that our recruitment and selection practices reflect this commitment.

**Closing Date: Monday 13<sup>th</sup> January 2025**

**Interviews: Wednesday 22<sup>nd</sup> January 2025**

**Preferable Start Date: Monday 24<sup>th</sup> February 2025**

*Or earlier dependent on availability, flexible in order to employ the right candidate for the school.*