



PERSON SPECIFICATION - Cook

	ESSENTIAL	DESIRABLE/HELPFUL	HOW IDENTIFIED
QUALIFICATIONS / EXPERIENCE	<ul style="list-style-type: none"> • Knowledge of Health & Safety and Food Hygiene legislation • NVQ Catering and Hospitality (food preparation and cooking) or willingness to work towards once in post. • Basic Food Hygiene • Previous experience of catering in a commercial setting • Planning menus • Controlling stock and waste • Able to supervise others 	<ul style="list-style-type: none"> • Experience of working in the public sector and / or in an education setting • Knowledge of Microsoft Office • Intermediate Food Hygiene 	Application / References / Interview
KNOWLEDGE / SKILLS / ABILITIES	<ul style="list-style-type: none"> • The ability to communicate clearly both verbally and in writing • Ability to prioritise workload and meet deadlines • Resilience and the ability to work under pressure • Ability to listen and recall details and tasks • Ability to work flexibly and supportively within the academy team • Able to prepare and cook a full range of meals to meet the needs of the school • Carry out monitoring checks • General cleaning skills • Menu planning • Able to organise self and others and work to deadlines 		Application / References / Interview

	<ul style="list-style-type: none"> • Able to work under pressure • The importance of stock control • Safe working practices, safe food hygiene practices and safe personal hygiene practices • A commitment to high standards • Confident and friendly • Supportive of the school ethos • Willingness to participate in appropriate training including Safeguarding and Child Protection 		
OTHER	<ul style="list-style-type: none"> • Supportive of the Catholic ethos of the Trust • Satisfactory DBS disclosure and standard Trust pre-employment checks • A commitment to safeguarding and promoting the welfare of children and young people and willingness to participate in and apply appropriate training 		Application / References / Interview / DBS disclosure

The Bishop Wheeler Catholic Academy Trust is committed to promoting and safeguarding the welfare of all children and expect all staff and volunteers to share this commitment. This post is subject to an enhanced Disclosure and Barring Service (DBS) check.