

*Assessed at: Application (A), Interview (I), Reference (R)*

| **Criteria** |  | **Essential** | **Desirable** | **Assessed at** |
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| **Qualifications** | A recognised H&S qualification |  |  | A |
| GCSE grade C or above (or equivalent) in English and Maths |  |  | A |
| **Previous Work**  **Experience** | Working as part of a team |  |  | A, R |
| Prioritising actions |  |  | A, I |
| Working within a trade or facilities management |  |  | A, R |
| Experience of school caretaking |  |  | A, I, R |
| Experience of cleaning duties in a work environment |  |  | A, I, R |
| **Professional**  **knowledge,**  **abilities and skills** | Knowledge of Health and Safety  requirements |  |  | A, I |
| ICT literate |  |  | A |
| Experience of routine maintenance and repairs |  |  | A, I |
| **People management skills** | Good listener |  |  | I |
| Good customer and communication skills |  |  | A, I |
| Able to work professionally with other stakeholders and external agencies |  |  | A, I |
| **Other Personal**  **Qualities** | Be physically fit and able to undertake manual handling tasks routinely |  |  | I |
| Organised with good time management skills |  |  | A, I |
| Has attention to detail |  |  | A, I |
| Ability to learn new |  |  | A |
| Enjoys working with young people |  |  | A, I |
| Ability to drive (minibus licence) |  |  | A, I |