

*Assessed at: Application (A), Interview (I), Reference (R)*

| **Criteria**  |  | **Essential**  | **Desirable**  | **Assessed at** |
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| **Qualifications**  | A recognised H&S qualification  |  |  | A |
| GCSE grade C or above (or equivalent) in English and Maths  |  |  | A |
| **Previous Work** **Experience** | Working as part of a team  |  |  | A, R |
| Prioritising actions  |  |  | A, I |
|  Working within a trade or facilities management |  |  | A, R |
| Experience of school caretaking  |  |  | A, I, R |
| Experience of cleaning duties in a work environment |  |  | A, I, R |
| **Professional** **knowledge,** **abilities and skills** | Knowledge of Health and Safety requirements |  |  | A, I |
| ICT literate  |  |  | A |
| Experience of routine maintenance and repairs  |  |  | A, I |
| **People management skills** | Good listener  |  |  | I |
| Good customer and communication skills  |  |  | A, I |
| Able to work professionally with other stakeholders and external agencies  |  |  | A, I |
| **Other Personal** **Qualities** | Be physically fit and able to undertake manual handling tasks routinely  |  |  | I |
| Organised with good time management skills  |  |  | A, I |
| Has attention to detail  |  |  | A, I |
| Ability to learn new  |  |  | A |
| Enjoys working with young people  |  |  | A, I |
| Ability to drive (minibus licence)  |  |  | A, I |