



THE DOWNLEY SCHOOL

"Learning, Growing and Succeeding Together"

Faulkner Way, Downley, High Wycombe, Buckinghamshire HP13 5AL

Tel: 01494 527033 Fax: 01494 474485

Email: office@thedownleyschool.co.uk

Website: www.downley.bucks.sch.uk

Interim Headteacher: Ms L Dandridge



Outdoor Learning Leader

Job Description

Job Title: Outdoor Learning Leader

Hours of Work: Part Time, Term Time (39 weeks)

Working Days: 5 days per week, 37 hours/week, 30-minute unpaid lunch break.

Responsible to: Senior Leadership Team

Grade: Bucks Pay Range 3.16 -Range 3.20 FTE, £27,310.00 - £ 29,295.00 pro rata for hours worked.

Job Purpose

- To coordinate and enhance outdoor learning including playtime provision
- Work with class teachers to raise the learning and attainment of pupils
- Promote pupils' independence, self-esteem and social inclusion
- Give support to pupils, individually or in groups, so they can access the curriculum, take part in learning, and experience a sense of achievement

Key Duties and Responsibilities

Teaching and learning

- Promote, support and facilitate inclusion by encouraging participation of all pupils in learning and extracurricular activities
- Use effective behaviour management strategies consistently in line with the school's policy and procedures
- Organise and manage teaching space and resources to help maintain a stimulating and safe learning environment
- Use existing PE scheme to deliver outdoor learning
- Supervise a class if the teacher is temporarily unavailable
- Undertake any other relevant duties given by the senior leadership team
- Direct the work, where relevant, of other adults in supporting learning

Planning

- To develop and outdoor curriculum
- Read and understand lesson plans shared prior to lessons, if available
- Prepare learning environment for lessons
- Use allocated time to devise clearly structured activities that interest and motivate learners and advance their learning
- Plan how they will support the inclusion of pupils in the learning activities

Working with staff, parents/carers and relevant professionals

	<ul style="list-style-type: none"> • Communicate effectively with other staff members, pupils and parents/carers • Collaborate and work with colleagues and other relevant professionals within and beyond the school <p>Forest Schools</p> <ul style="list-style-type: none"> • Be responsible for, plan and oversee the day to day delivery, organisation and smooth running of Forest Schools programmes. • To promote learning in the outdoor environment and the ethos of Forest Schools and outdoor learning. • To be responsible at all times for high standards of care and education of all group members in accordance with the Forest Schools Association principles and criteria for good practice. • To adhere to all relevant policies and procedures of the school • To engage in continuous professional development • To carry out all other such duties as may from time to time be determined by the line manager <p>Health and safety</p> <ul style="list-style-type: none"> • Promote the safety and wellbeing of pupils, and help to safeguard pupils' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our school's child protection policy • To ensure the health and safety of all participants, including writing and checking risk assessments for the sites, tools and activities used. • To regularly check and maintain tools and other equipment <p>Professional development</p> <ul style="list-style-type: none"> • Help keep own knowledge and understanding relevant and up-to-date by reflecting on own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness • Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school <p><i>The Outdoor Learning Leader will be required to follow school policies and the staff code of conduct. Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Outdoor Learning Leader will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.</i></p>
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Signature of Role Holder	
Name	
Date	