



# Music Teacher – Maternity Cover Jan 2025

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We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please apply as early as possible.

Thank you for expressing your interest in becoming part of our team.

At Abbey College, we believe in creating an extraordinary workplace for you to grow, whether that's personally or in advancing your career.

Our aspirations are high, not only for our students but also for our staff. We recognise that a vibrant, happy and well-supported team will help us to provide the best school experience for young people in our community.

As a successful academy, you will have a real opportunity to make a difference to the lives of our young people, at the same time as being able to progress quickly – helping you enjoy a fulfilling and rewarding career full of opportunities.

We're committed to your development and offer an extensive programme of CPD and development activities, featuring frameworks designed for Early Careers Teachers. We're proud our support for teachers in their early years has achieved the Early Career Development Quality Mark.

At Abbey College, our mission is to provide a high-quality education and ensure the best possible opportunities for our students. We know that our children only get one chance at school.

This is why we prioritise the delivery of exceptional teaching, learning, and engagement at the core of our approach.

If you feel you are ready to be the next person who can make a real difference for our community's young people, we would love to hear from you.

We would also be delighted to show you how we put these commitments into action, introduce you to our school and team, and answer any questions you might have.

#### Mr Andy Christoforou

Headteacher, Abbey College







Curriculum journey



Prospectus



## About us

Our College is a vibrant school that serves students aged 11-18 in Ramsey. Our 'Outstanding' rated Ramsey Gatehouse Sixth Form rebranded and opened its doors last September.

With approximately 1045 students, including 110 dynamic sixth formers, our College is supported by a team of 64 teaching staff and an additional 59 support staff.

# Ofsted 2023

In our recent Ofsted inspection in November 2023, we achieved an overall rating of 'Good' with 'Outstanding' personal development and post-16 provision. The report commended our school for its calm and safe atmosphere, rich personal development curriculum, and expert teaching in our new Sixth Form for post-16 students.



#### Personal Development

"Students speak passionately about the varied and interesting careers guidance they receive. They are extremely well prepared for future study or work, and benefit from a rich and diverse personal development curriculum."



# **Quality of Education**

"[Pupils] are well prepared to realise their potential because they study a rich and varied, well-taught curriculum. Teachers have high expectations of what pupils should achieve"



#### **Behaviour and attitudes**

"Pupils benefit from an orderly, calm environment. Transitions between lessons and social time are made in a calm manner. These established routines ensure that pupils feel safe."

#### Leadership and Management

"Governors fulfil their role and statutory duties with skill and dedication." Sixth Form – "Students in the sixth form benefit significantly due to an ambitious curriculum and expert teaching."

# An overall Ofsted rating of 'Good'

# with 'Outstanding' features

0

# including its Personal Development

and Sixth Form provision





# What will the College do for me?



## Work-life balance

We understand the importance of work-life balance, which is why we have implemented policies such as no expectations to reply to emails during lessons or over weekends.

Additionally, we provide you with increased department time, led by middle leaders to encourage collaborative planning and support.



# Personalised CPD (Continuing Professional Development)

Our programme is tailored to your career stage and aspirations, offering both external and internal opportunities for growth and development.

Through shadowing opportunities and a range of training initiatives, we empower you to take control of your professional journey.

# Well-being support



At our college, we prioritise your well-being to ensure you can thrive both personally and professionally.

We dedicate specific training days and well-being time, providing you with opportunities to recharge and prioritise your own mental and physical health.

Our comprehensive employee assistance programme ensures that support is readily available to you whenever you need it. With trained mental health first aiders on hand, you can feel confident that assistance is accessible.



# Dedicated time for training and wellbeing

with personalised plans and support

# **Abbey College**

# **Details for applicants**

# Would you like to visit us?

Informal visits are welcomed. We are not as far away as you think and driving through the countryside each morning is a very pleasant way to start you day! You'll find us just 20-25 minutes from Peterborough and Huntingdon, and commutable from Cambridge too. Why not visit us so we can show you more of our school?

# What do I do if I want to know more before applying?

You are very welcome to visit our wonderful school, please just let us know and we will arrange a tour of the department and wider school. More information is available on our website. However, if you have any further questions, please contact Lucy Sheldrake <u>Lsheldrake@abbey.college</u>

We look forward to meeting you and receiving your application.www.abbeycollege.cambs.sch.uk

# **Safeguarding Statement**

The post holder's responsibility for promoting and safeguarding the welfare of children and young people for whom s/he comes into contact will be to adhere to and always ensure compliance with the College's Child Protection Policy Statement. If, while carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the College s/he must report any concerns via the online reporting system MyConcern, or where there is an immediate risk directly to a member of the Designated Safeguarding team.

# **Application Form**

Please contact Lee Valentine lee.valentine@abbeycollege.cambs.sch.uk for an application form. Or use the link below to our school website.

https://www.abbeycollege.cambs.sch.uk/about-us/vacancies

# Job description

Abbey College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The responsibilities of the post will be in accordance with the Teacher's standards, latest School teachers' pay and conditions, school's policies and under the direction of the Headteacher.

#### Job role and purpose

- Teacher of Music of KS3 and KS4 [currently teaching BTEC First and Tech Award]
- Opportunity to offer KS5 in future for aspirational candidate

#### **Responsibilities:**

- Good or outstanding classroom skills
- Ability to create effective schemes of learning and lesson plans
- Ability to use assessment to inform planning for good teaching and learning
- Experience or desire to be involved in a curriculum initiative
- Ability to differentiate materials to meet the needs of learners
- Experience or desire to raise standards of achievements
- Willingness to continue to develop own expertise
- Ability to build good relationships with students and colleagues
- Be well organized and able to obtain accurate records
- Ability to use ICT effectively to engage students

Music Teacher – Maternity Cover Start: January 2025 Application deadline: 12<sup>th</sup> July 2025 Shortlisting: 12<sup>th</sup> July 2025 Interviews: 15<sup>th</sup> or 16<sup>th</sup> July 2024 Salary: MPS/UPS

## Job Description: Teacher of Music – Maternity Cover

## **Start Date:** January 2025

## New Scale Point: MPS/UPS

- Planning and preparing courses and lessons.
- Teaching; according to the educational needs of each student.
- Setting and marking of work to be carried out by the student in school and elsewhere.
- Assessing, recording and reporting on the development, progress and attainment of students.
- Promote the general progress and well-being of individual students and classes.
- Provide guidance and advice to students on educational and social matters and on their further education and future career plan, including information about sources of more expert advice on specific questions; making relevant records and reports.
- Make records of and report on the personal and social need of students.
- Communicate and consult with parents.
- Lead a form group.
- Communicate and co-operate with persons or bodies outside school.
- Participate in meetings arranged for any of the purposes described above.
- Offer an extracurricular activity.
- Provide or contribute to oral and written assessment, reports and references relating to individual students and groups.
- Participate in appraisal of your performance and that of other teachers.
- Periodically review your methods of teaching and programmes of work.
- Participate in arrangements for further training and professional development including those aimed at meeting the need identified in performance objectives or in performance statements.
- Participate in an induction programme arranged for your supervision and training.

- Advise and co-operate with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
- Maintain good order and discipline among students and safeguard their health and safety both when authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.
- Participate in meetings at the school which relate to the curriculum of the school or the administration or organisation of the school, including pastoral arrangements.
- Participate in arrangements for preparing students for external examinations, in assessing students for the purpose of such examinations and recording and reporting such assessments, and participating in arrangements for students' presentation for and supervision during such examinations within the guidelines agreed.
- Participate in appropriate administrative and organisational tasks relating to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the school.
- Attend assemblies, registering the attendance of students and supervising students, whether these duties are to be performed before, during or after school sessions.
- Other Specific Duties as directed by the Headteacher or appropriate Line Manager.

## Wellbeing

Ensure all pupils have equal access to learning using appropriate strategies and resources, where necessary. Liaise with pastoral staff members to ensure the wellbeing of pupils and their full participation in school life. Raise any concerns regarding pupils' behaviour with the relevant Raising Standards Lead. Implement any specific arrangements for individual pupils, ensuring that relevant staff members are aware of the measures in place. Provide individual pastoral support to pupils, where necessary. Continuously motivate and challenge pupils, whilst promoting and reinforcing self-esteem.

## Safeguarding

To have the ability to safeguard and promote the welfare of children and young people.

Appreciate the significance of safeguarding and interpret this accurately for all individual children and young people whatever their life circumstances. To have a good understanding of the safeguarding agenda and can demonstrate an ability to contribute towards a safe environment. The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post.

## Variation Clause

This job description will be reviewed and updated periodically in order to ensure that it relates to the job performed or to incorporate any proposed changes. This procedure will be conducted by the Headteacher or line manager in consultation with the post-holder. In these circumstances it will be the aim to reach agreement on reasonable changes but if agreement is not possible management reserves the right to make changes to the job description following consultation.

		Met	To be addressed by
Education and Qualifications	<ul> <li>Qualified Teacher Status or NQT</li> <li>First/Second Class Degree</li> <li>Willingness to continue to develop own expertise (evidenced through continuing professional development)</li> <li>Appropriate qualifications, experience and any other requirements needed to perform the role in relation to safeguarding and promoting the welfare of children and young people.</li> </ul>		Application
Teaching Experience	<ul> <li>Evidence of consistently good or outstanding teaching and learning</li> <li>Evidence of good or outstanding classroom management skills</li> <li>The ability to use ICT effectively to engage students</li> <li>The ability to create effective lesson plans</li> <li>An understanding of how to use assessment to inform planning for good teaching and learning.</li> <li>The ability to differentiate materials to meet the needs of learners</li> <li>Experience or desire to be involved in a curriculum initiative</li> <li>Experience or desire to raise standards of achievement</li> </ul>		Application/Interview
Skills, Knowledge and Aptitude	<ul> <li>Excellent subject knowledge.</li> <li>Good ICT skills and their application to teaching with subject specialism</li> <li>Good/outstanding classroom practitioner able to motivate students</li> <li>Able to build good relationships with students and colleagues</li> <li>Ability to communicate effectively with different audiences, orally and in writing</li> <li>Well organised and able to maintain accurate records and track students performance</li> <li>Awareness of current educational developments</li> <li>Ability to reflect on practice</li> </ul>		Application / Interview

Personal Qualities	<ul> <li>Hardworking and committed to inclusive education</li> <li>A belief in the value of individuals and that every child genuinely matters</li> <li>A commitment to excellence and working in partnership</li> <li>A willingness to learn and develop new skills</li> <li>Commitment to continuing professional development</li> <li>To work proactively within the ethos of the school</li> <li>Capacity for working under pressure.</li> <li>Resilience and a sense of humour.</li> <li>Reliable with excellent attendance and punctuality</li> <li>Problem solving and loyal to organisation</li> <li>The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post</li> </ul>	Application / Interview





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