

**PERSON SPECIFICATION:**

**MATHS KEY STAGE 3 CO-ORDINATOR**

	<b>Essential</b>	<b>Desirable</b>	<b>How Measured</b>
<b>Educational qualifications</b>	<ul style="list-style-type: none"> <li>◆ Relevant degree qualification</li> <li>◆ Relevant teaching qualification</li> <li>◆ Enhanced DBS check (this will be obtained by the College)</li> </ul>		<ul style="list-style-type: none"> <li>◆ Certificates</li> <li>◆ Application form</li> <li>◆ Interview process</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>◆ Experience of working with others</li> <li>◆ Clearly successful placement and/or supportive references from current school</li> </ul>	<ul style="list-style-type: none"> <li>◆ Evidence of leading part/all of a successful initiative</li> <li>◆ Able to use of data to inform and diagnose weaknesses that need addressing</li> <li>◆ Experience of conducting work scrutiny and learning walks</li> </ul>	<ul style="list-style-type: none"> <li>◆ Interview</li> <li>◆ Letter of application</li> <li>◆ References</li> </ul>
<b>Knowledge/Skills/Abilities</b>	<ul style="list-style-type: none"> <li>◆ National Curriculum requirements</li> <li>◆ Knowledge of differentiated work and practical applications</li> <li>◆ Up to date on national changes to the educational landscape; particularly relating to Maths</li> <li>◆ Organisational skills and ability to delegate</li> </ul>	<ul style="list-style-type: none"> <li>◆ Ability to adapt teaching style when needed</li> <li>◆ Evidence of enhancing pupil progress</li> <li>◆ Assessment writing</li> <li>◆ Working with SOL documentation</li> </ul>	<ul style="list-style-type: none"> <li>◆ Letter of application</li> <li>◆ Interview process</li> <li>◆ Teaching references</li> </ul>
<b>Other requirements</b>	<ul style="list-style-type: none"> <li>◆ To be able to work independently and self-start.</li> <li>◆ A belief in the unique potential of every student</li> <li>◆ Calm under pressure</li> <li>◆ Accuracy</li> <li>◆ Sense of humour</li> <li>◆ Responsibility for safeguarding and promoting the welfare of pupils.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Effective management style</li> </ul>	<ul style="list-style-type: none"> <li>◆ Application and interview</li> <li>◆ Teaching</li> </ul>