

## Clewer Green CE First School

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Headteacher: Mr M Tinsley



### **'Inspiring Children'**

Vision: Every child has been blessed by God with unique potential. Our vision for Clewer Green is to inspire and nurture children in a safe, happy and caring Christian community, where everyone is valued and enjoys learning.

***'I can do all things through him who strengthens me'***

***Philippians 4:13***

### **Lunchtime Controller**

#### **Scope of Job:**

To support the lunchtime supervisor in ensuring the safety and well-being of pupils during the lunch period in accordance with school policies.

#### **Knowledge, skills and experience:**

- Able to relate to pupils in a positive way through encouragement, support and empathy.
- Able to work in a calm manner in a busy and sometimes noisy environment.
- A commitment to equal opportunities & working within the Christian ethos of the school
- Able to work positively in a small team.
- Experience of working with 4-8year olds (desirable but not essential)
- Basic first aid knowledge (desirable but not essential)

#### **Job Accountabilities:**

- Prepare the dining area so that all pupils can be accommodated during the lunch period and ensure that the area is clean and tidy to enable it to be used for the afternoon session.
- To have high expectations of behaviour, ensuring that pupils behave in accordance with the school's positive behaviour policy; identifying & dealing with unacceptable behaviour.
- Ensure that pupils eat their lunch in an acceptable manner and that tables are left clean and tidy. This will involve teaching children to use a knife and fork, encouraging good manners, monitoring eating habits/behaviour.
- Encourage healthy eating.
- Encouraging safe, social interaction and play.
- Maintain awareness of individual children's needs so that any behavioural issues can be dealt with in an informed and appropriate way.
- Deal with any emergencies, including first aid, in line with school's policies & procedures.
- To work in collaboration with the catering team.
- To encourage acceptance and inclusion of all children in the school.
- To promote pupils' self-esteem.
- To contribute to a positive school environment.
- To act as a good role model when interacting with children and set a good example in terms of dress, punctuality and attendance.
- To work within the school's policies and procedures including safeguarding and health & safety.