



Lunchtime Play Leader

Main Purpose of the Job

Responsible, under the direction of the Head Teacher or other nominated officer, either individually or as part of a team, for securing the safety, welfare and good conduct of pupils during the lunchtime period, in accordance with agreed practices and procedures.

Tasks

1. Undertake direct supervision of pupils in designated areas.
2. Assist with daily decisions on areas for pupil use, eg: wet lunchtimes.

Resources

1. Be familiar with safe use of outdoor equipment.

Responsibilities

1. Supervise conduct of pupils, ensuring safe and orderly conduct within and outside the premises.
2. Promote and ensure school rules regarding games allowed are met and that health and safety procedures are maintained.
3. Assist pupils in the dining area or playground.
4. Deal with minor incidents and where appropriate, refer serious incidents to Senior Lunchtime Co-ordinator or Head Teacher.
 - Clean up spillages or debris around the dining / play areas to ensure the maintenance of good order, discipline and safety.
 - Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality, reporting all concerns to an appropriate person.
 - Be aware of and support diversity and ensure equal opportunities for all.
 - Contribute to the overall ethos/work/aims of the school.
 - Appreciate and support the role of other professionals.
 - Attend and participate in relevant meetings as required.
 - Participate in training and other learning activities and performance development as required.
5. Undertake any other duties commensurate with the level of the post, as required to ensure the efficient and effective running of the Department / Section.



Equalities

1. Ensure implementation and promotion in employment and service delivery of the Academies equal opportunities and statutory responsibilities.