



Tudor Grange Academies Trust

**Level 3 Learning Support Assistant  
Grade 4: Point 7  
37 hours (8am – 4pm) Termtime Only**

**Core Purpose**

To provide support for the educational and personal needs of students, which ensures that they have equality of access to opportunities to learn and develop.

To act as an integral part of the Academy staff team and to support all colleagues in maintaining and developing the ethos, values and expectations of the academy and support agreed Academy policy in all areas.

**Qualifications and Experience**

- You must hold a minimum Level 3 childcare qualification
- Be a positive role model
- Have a desire to work with an organisation that respects individuality and creativity
- Have a strong knowledge of the Key Stage curriculum which is reflected in your practice
- A passion to make a difference and progress your career

**Specific tasks**

- To be committed to a philosophy of continuous improvement in relation to whole academy policy as well as in all team roles and areas of personal responsibility.
- To work within a framework set by the Class teacher.
- To demonstrate a commitment to one's own training and development.

**Responsibilities and tasks**

- Undertake activities necessary to meet the physical, emotional academic needs of individuals and groups of children, including students with educational, physical or emotional special needs.
- To monitor and evaluate individual student's problems, progress, achievements and condition and report these to the designated supervisor as appropriate.
- Use specialist skills to undertake those activities necessary to meet the physical and emotional and educational needs of students
- Use and undertake specialist skills to foster the intellectual and social development of children.
- Within competence to assist the teacher in the delivery of educational and developmental work programmes
- Assist the teacher in the planning of work programmes for individuals and groups of children where needed.
- To complete other tasks as directed by Primary Leaders

**Support for teacher(s)**

- Assist in promoting an appropriate leaning environment
- Contribute to the planning and evaluation of learning activities
- To be a proactive member of the team

**What we can offer you**

- High standards practice
- A highly motivated and effective team
- Excellent practitioners
- Effective teamwork
- Opportunities for CPD

**'A Place for all to Flourish.'**

**Line Manager:**

Phase Leader