



**EMPLOYEE SPECIFICATION: Level 2 Learning Support Assistant**

ESSENTIAL (Must have)	DESIRABLE (Should have)	ADVANTAGEOUS (Could have)
<p><b>Knowledge &amp; Experience</b></p> <p>At least 1 year experience of working effectively in a learning / child care setting</p> <p>Equivalent of GCSE grade C in English &amp; Maths or NVQ level 2 in a relevant field</p> <p>Skills of empathy, listening, communication and responding with appropriate language to build rapport with children from a variety of ages, abilities and backgrounds.</p> <p>At least 1 year experience of applying the regulations applicable to Health &amp; Safety, Hygiene, Child Welfare &amp; Protection</p> <p>Language Skills: Higher level of fluency. Able to ask complex questions to citizens to understand their needs and be able to advise on the necessary actions to be taken and the information that must be captured accurately.</p> <p>Experience of using ICT to effectively support the pupils (or willingness to train)</p> <p>Understand the issues around safeguarding and behaviour in a school setting</p> <p><b>Abilities &amp; Aptitudes</b></p>	<p><b>Knowledge &amp; Experience</b></p> <p>GCSE Grade C or above [or equivalent in English &amp; Maths, plus at least three other academic subjects</p> <p>Understanding of how different children develop and learn and the experience to identify and apply appropriate processes to achieve progression</p> <p>Understanding of the role of the class teacher and of the parent in developing and maintaining an effective learning environment</p> <p>Experience of supporting children with a range of special educational needs</p> <p>Experience of record keeping</p> <p><b>Abilities &amp; Aptitudes</b></p> <p>The ability to contribute effectively to the workload and responsibilities of a team</p> <p>Ability to work on own initiative, including recognition of when and how to refer issues elsewhere for effective resolution</p>	<p><b>Knowledge &amp; Experience</b></p> <p>Previous, varied experience of working with children in an educational setting</p> <p>Experience of working in a setting subject to Health &amp; Safety, Hygiene, Child Welfare &amp; Protection regulations</p> <p><b>Abilities &amp; Aptitudes</b></p> <p>Ability to carry out duties without supervision</p> <p>Ability to communicate in a language other than English</p> <p>A willingness to develop formal capability through achievement of NVQ level 3 in an appropriate field.</p>

Aptitude to develop a knowledge of the role within an education environment.

Flexible, adaptable and positive attitude to working in a structured environment

Communication skills to promote and develop effective working with pupils and colleagues.