



*Children and adults are at the heart of our school;  
our school is at the heart of our community.*

**PERSONAL  
SPECIFICATION**

**JOB TITLE: Learning  
Support Assistant –  
Level 2 or 3**

<b>Attributes</b>	<b>Essential</b>	<b>Preferred</b>	<b>Source</b>
<b>Education/ Qualifications</b>	NVQ Level 2 or 3 (related to children) or equivalent. Excellent literacy and numeracy skills.	Maths GCSE A – C English GCSE A - C	Application form and certificates
<b>Experience</b>	Minimum of 2 years experience of working as a classroom assistant or similar, within the last 5 years. An understanding of leading SEN, reading and maths interventions for primary age groups.	Experience of supervising others Evidence of professional development	Application form
<b>Skills/ Knowledge/ Aptitude</b>	Knowledge of and ability to contribute to the planning and development of educational activities. Good communication and interpersonal skills. Good organisational and time management skills. Ability to work closely and share information with class teachers	Experience of working and meeting with parents and carers Experience of working in EYFS, KS1 and/or KS2. Experience of teaching and supporting children with SEN and those with challenging behaviours.	Application form/Interview

	<p>Ability to work collaboratively with others.</p> <p>Ability to take responsibility and work with autonomy within set boundaries.</p> <p>Ability to use ICT to develop learning activities.</p> <p>Ability to be flexible and join in with the whole school community.</p>		
<b>Motivation</b>	<p>Willingness to undertake appropriate further training.</p> <p>Commitment to equality principles.</p>		Interview
<b>Physical</b>	<p>Ability to meet physical needs of pupils</p>		Interview
<b>Other</b>	<p>Willingness to acquire First Aid training</p> <p>A well-presented letter of application.</p>	Current First Aid	Certificates